

Twin Valley City Council Regular Monthly Meeting

Monday, October 12, 2020 – 7:00 PM

Twin Valley Community Center

CALL TO ORDER _____ PM

CITIZEN'S FORUM Maximum Time - 10 minutes. If no public comments are presented, meeting will continue.

ADDITIONS TO AGENDA _____ / _____ M/S/P

- 1) _____
- 2) _____
- 3) _____
- 4) _____

MINUTES APPROVAL 14-Sep-20 _____ / _____ M/S/P

CLAIMS	09/15/2020 - 09/30/2020	<u>\$50,402.91</u>
	10/01/2020 - 10/12/2020	<u>\$133,555.61</u>

PAYROLL	09/06/2020 - 09/19/2020	<u>\$16,536.35</u>	** COVID (\$6070.68)
	09/20/2020 - 10/03/2020	<u>\$10,361.61</u>	

DISBURSEMENT TOTAL \$210,856.48 _____ / _____ M/S/P

MAYOR

LIQUOR General Report - Gross Sales \$ 48,304.03 ATM Revenue \$219.00
New PT Bartender

EDA/PARKS

PUBLIC WORKS

POLICE General Report
\$220.00 Donation

FIRE/RESCUE General Report
New Volunteer Application

FINANCIALS September Financial Statement

OLD BUSINESS CRF Update
Tax Forfeited Properties

NEW BUSINESS 2021-2022 Wages
Building Permit

FYI/OTHER

MEETING ADJOURNED _____ PM _____ / _____ M/S/P

**MONDAY, September 14, 2020 – TWIN VALLEY CITY COUNCIL
REGULAR MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Ben Fall, Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobmeyer

OTHERS: Kerry Askelson, Mark Askelson, Jason Douville, Connie Hamernik, Lori Skaurud, Bob Svobodny, Marvin Hansen.

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, September 14, 2020.

ADDITIONS TO THE AGENDA—ML/JP-m/s/p to approve the addition of Norman County Forfeited Property Listing discussion to the agenda.

MONTHLY BUSINESS

Minutes—JP/ND-m/s/p to approve minutes from August 10, 2020 as written.

Disbursements—JP/ND-m/s/p to approve the following claims for 08/11/2020 – 08/31/2020 for \$152,553.38 and 09/01/2020 – 09/14/2020 for \$117,987.33 and payroll periods 07/26/2020 – 08/08/2020 for \$11,217.42, 08/09/2020 – 08/22/2020 for \$12,221.15 and 08/23/2020 – 09/05/2020 for \$11,112.13 for a disbursement total of \$305,101.41.

VENDOR	DESCRIPTION	AMOUNT
A.F.L.A.C. WEST REGION	Employee Benefit	\$130.03
AGASSIZ ASPHALT, LLC	Contracted Service	\$47,606.00
AMERIPRIDE SERVICES, INC.	Operating Supplies	\$267.04
ARVIG	Telephone/Internet	\$626.01
BANKCARD CENTER	Operating Supplies	\$487.44
BOUND TREE MEDICAL LLC	Operating Supplies	\$761.50
BUCKLE'S HARDWARE	Repairs & Maintenance	\$132.98
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$202.32
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel	\$2,089.20
EFTPS-ONLINE	Payroll Taxes	\$3,969.54
FURTHER	Employee Benefit	\$1,033.28
GERRY'S FOODS, INC	Operating Supplies	\$77.64
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$252.87
JULIN LAW OFFICE, PLLC	Professional fee	\$27.00
K & K TOWING	Contracted Service	\$200.00
LEAGUE OF MINNESOTA CITIES	Membership Dues	\$981.00
M STATE	Training	\$650.00
MARCO TECHNOLOGIES LLC	Contracted Service	\$71.91
MATRIX TRUST COMPANY	Employee Benefit	\$82.50
MEDICA	Employee Benefit	\$2,629.85
MN DOR - PAYROLL TAX	Payroll Taxes	\$833.32
MUSCATELL-BURNS AUTOMTV GROUP, INC	Repairs & Maintenance	\$688.54
NORMAN CO. AUDITOR/TREASURER	Professional fee	\$3,150.00
NORMAN COUNTY ATTORNEY'S OFFICE	Professional fee	\$550.00
NORTHWEST BEVERAGE	Operating Supplies	\$29.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$229.80
OTTERTAIL POWER CO.	Electricity	\$2,460.80
P.E.R.A. - SDR DIVISION	Employee Benefit	\$4,460.30

PAYROLL	Wages	\$18,924.82
TACTICAL SOLUTIONS	Professional fee	\$68.00
TWEETON REFRIGERATION, INC.	Repairs & Maintenance	\$199.33
TWIN VALLEY TIMES	Advertising/Publishing	\$27.63
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$250.00
USABLE LIFE	Employee Benefit	\$21.45
VERIZON WIRELESS	Telephone/Internet	\$209.47
	GENERAL FUND TOTAL	\$94,380.57
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
AMERIPRIDE SERVICES, INC.	Operating Supplies	\$84.38
ARVIG	Telephone/Internet	\$110.67
BANKCARD CENTER	Operating Supplies	\$16.58
BUCKLE'S HARDWARE	Repairs & Maintenance	\$134.42
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel	\$322.19
CORE & MAIN LP	Repairs & Maintenance	\$877.50
EFTPS-ONLINE	Payroll Taxes	\$1,177.89
FURTHER	Employee Benefit	\$265.15
GERRY'S FOODS, INC	Operating Supplies	\$40.60
HAWKINS, INC.	Operating Supplies	\$662.15
KHC CONSTRUCTION, INC.	Contracted Service	\$107,416.05
LUNDE BLADE & GRAVEL, LLC	Contracted Service	\$2,081.00
MATRIX TRUST COMPANY	Employee Benefit	\$108.75
MEDICA	Employee Benefit	\$849.07
MN DEPT. OF HEALTH	Professional fee	\$928.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$187.35
MN DOR - SALES & USE TAX	Sales Tax	\$249.00
OTTERTAIL POWER CO.	Electricity	\$537.53
P.E.R.A. - SDR DIVISION	Employee Benefit	\$821.66
PAYROLL	Wages	\$3,773.70
TASTAD SAND & GRAVEL LLC	Contracted Service	\$144.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$250.00
ULTEIG ENGINEERS, INC.	Contracted Service	\$11,971.24
USABLE LIFE	Employee Benefit	\$13.62
VERIZON WIRELESS	Telephone/Internet	\$33.04
	WATER FUND TOTAL	\$133,160.15
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
AMERIPRIDE SERVICES, INC.	Operating Supplies	\$84.38
BANKCARD CENTER	Operating Supplies	\$196.38
BUCKLE'S HARDWARE	Repairs & Maintenance	\$68.99
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel	\$75.79
CORE & MAIN LP	Repairs & Maintenance	\$877.50
EFTPS-ONLINE	Payroll Taxes	\$1,177.91
FURTHER	Employee Benefit	\$265.13
MATRIX TRUST COMPANY	Employee Benefit	\$108.75
MEDICA	Employee Benefit	\$849.06
MN DOR - PAYROLL TAX	Payroll Taxes	\$187.35

OTTERTAIL POWER CO.	Electricity	\$101.93
P.E.R.A. - SDR DIVISION	Employee Benefit	\$821.71
PAYROLL	wages	\$3,773.70
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$250.00
USABLE LIFE	Employee Benefit	\$13.60
VERIZON WIRELESS	Telephone/Internet	\$143.72
	SEWER FUND TOTAL	\$9,100.51
CORE & MAIN LP	Repairs & Maintenance	\$585.00
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$7,665.67
MN DOR - SALES & USE TAX	Sales Tax	\$1,678.00
	GARBAGE FUND TOTAL	\$9,928.67
A.F.L.A.C. WEST REGION	Employee Benefit	\$28.08
ARVIG	Telephone/Internet	\$350.14
BERGSETH BROS.	Merchandise for Resale	\$4,583.90
BNG TECHNOLOGIES, LLC	Professional fee	\$200.00
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,095.84
BUCKLE'S HARDWARE	Repairs & Maintenance	\$38.39
CHOUNARD SERVICES	Repairs & Maintenance	\$395.00
COCA-COLA BOTTLING HIGH COUNTRY**	Merchandise for Resale	\$436.25
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel	\$60.00
D-S BEVERAGES	Merchandise for Resale	\$12,101.65
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$103.54
EFTPS-ONLINE	Payroll Taxes	\$1,998.06
FURTHER	Employee Benefit	\$220.00
GERRY'S FOODS, INC	Merchandise for Resale	\$1,402.76
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$337.50
HEGGIES PIZZA, LLC	Merchandise for Resale	\$518.05
HENRY'S FOODS INC.	Merchandise for Resale	\$2,503.04
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$5,658.47
McKINNON COMPANY, INC.	Merchandise for Resale	\$2,071.05
MEDICA	Employee Benefit	\$696.74
MINNESOTA UNEMPLOYMENT INSURANCE	Unemployment Wages	\$1,101.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$256.28
MN DOR - SALES & USE TAX	Sales Tax	\$9,899.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$28.47
OTTERTAIL POWER CO.	Electricity	\$839.83
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,172.99
PAYROLL	Wages	\$8,088.48
PERHAM LINEN	Operating Supplies	\$85.74
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,961.85
TWIN VALLEY TIMES	Advertising/Publishing	\$35.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	\$250.00
USABLE LIFE	Employee Benefit	\$13.91
	LIQUOR FUND TOTAL	\$58,531.51
	DISBURSEMENT TOTAL	\$305,101.41

COMMUNITY—Bob Svobodny approached the Council with a request to partially remove the City's tree line located behind his townhomes off Herold's Court North as well as a bid from Burley's tree service for the removal. Expressed that with the age of the trees, branches have begun to fall into property and onto the buildings. Svobodny plans to replace the current roofing and gutters with fall/winter and would like to have the trees removed before these renovations. Svobodny estimates there are roughly 40 poplar trees that should be removed, but he would like the flowering crab as well as pine trees to remain. The estimate from Burleys Tree Service quoted \$200.00 per tree or \$2,400 per day for and estimated 2 ½ days. The council questioned if the quote was to include stump grinding and removal as well, the answer was not readily available. MB/ML-m/s/p to approve spending up to \$5,500 to have as much removed as possible behind the townhomes.

MAYOR— Mayor Fall expressed his desire to apologize and clear up a comment that was made at the August Council Meeting in regards to hazard pay for employees. Fall stated that he is not in disagreement with the idea as originally was perceived and hoped to discuss this further in the meeting. Also expressed his gratification for the Public Works employees for their willingness to frequently spray for mosquitos.

LIQUOR—Skaurud reported Gross sales for August of \$48,615.02 with an ATM revenue of \$276.00. Updated Council on previous and planned events. Steak night has had a lower attendance than previous years, but still seems to be well received. Thought the Community Club fun run was well attended, and the bar had a profitable day. The TVLS prepared and donated pulled pork sandwiches to the riders after the ride and collected a free will donation which was then donated to the Fire Department for their assistance in serving. Skaurud is still working with BNG on the possible loyalty and rewards program. Had one of the touch screen monitors stop working and is dealing with getting that back up and running. Skaurud finished her required training for the recertification of her Food Manager license with the State of Minnesota and will be renewing this in October. At the August Council Meeting Skaurud was asked to find out if \$5,000 would be sufficient to replace the existing signage with new faces and lighting. Skaurud distributed a new sign proposal to the Council with two options. To update the Logo Cabinet with new faces and LED bulbs the estimate was \$6,216.00. To update the signage with a watchfire message center and new lighting was \$26,329.00. Council discussed options and funding sources. Both the Lottery and the ATM bank accounts have extra funds in them from profits. Asked that clerk transfer funds to return the Lottery and ATM accounts to their starting balances. Skaurud will ask the American Legion if they are willing to make any sort of donation in return for advertising pull tabs/gambling on the new signage. MB/ML-m/s/p to approve spending the total \$32,545.00 to update the entire sign with new faces, lighting, paint and a Watchfire message board. Skaurud requested Council approval of new hire K. Fischer as part time bartender, ND/JP-m/s/p to approve.

EDA/PARKS—Fall reported on the EDA/Parks meeting held prior to Council. The committee discussed their COVID relief business grant and have given the forms and information to the Clerk to distribute. Grants of up to \$1,000 will be available for Twin Valley businesses that were affected by COVID-19. The deadline to apply will be 10/12/2020 at noon, so that grant requests can be reviewed at the next meeting. Discussed offering a 50/50 matching grant of up to \$5,000 to the Norman County East elementary school to be used for technology for distance learning. BF/ND-m/s/p to approve, a member of the EDA/Parks committee is reaching out to the school. Fall also gave an update on the construction at the Splash Park. Plumbing and concrete work is underway and school be complete in the next couple weeks. The EDA/Parks committees also discussed the new Dairy, a business for sale in Twin Valley, pedestrian bridge, and the land forfeitures.

PUBLIC WORKS—MB/ND-m/s/p to approve pay application #12 from KHC for \$56,594.45. Work at the water treatment plant is wrapping up, Askelson has not signed off on the completion report yet as he has a list of concerns he would like addressed first. Discussed a quote from TrueNorth Steel to replace the walking bridge that was previously damage in a motor vehicle accident. Total cost to construct a new trail bridge would be \$29,183 not to include footings. Discussed the LMC property insurance policy that City holds which covers property in the open excluding bridges, roadways, walks, patios and other paved surfaces. Discussed making a claim with the vehicle owners' insurance for damages. Clerk will reach out to the City insurance agent as well and possibly the

city attorney for direction. The possibility of installing a culvert and gravel instead of a new bridge was also briefly mentioned. Further discussion was tabled until more information on the City's options is available. Askelson also presented Council with a quote for a new attachment for the City payloader. Askelson reached out to multiple dealers and received only one quote from Quick Attach for an industrial grapple priced at \$3,114.00. Askelson explained that there are many different grapples available, the quoted grapple was the heaviest duty and would be the most expensive. MB/ND-m/s/p to approve spending up to \$3144.00 on a new grapple attachment for the City payloader at the superintendent's discretion. Briefly discussed dumping at the City "dump station" of trees and other materials from outside of City Limits. The City dump station is meant only for residents of the City of Twin Valley to dispose of brush, leaves, trees, and other organic matter. At this time Askelson is unsure how to best go about limiting illegal dumping issues. It was suggested to begin sending bills to those found dumping that do not reside within the commercial limits of the City of Twin Valley. No Council actions taken.

POLICE—Douville reported 66 calls for August. With the increased need for distance meetings and online learning due to COVID-19, Douville requested the Council approve the purchase of a new desktop computer with increase sound capability, new webcam and monitor for a total cost of \$1,558.97. MB/JP-m/s/p to approve this purchase with City CRF. Douville also requested council approval to use funding to purchase three (3) new AED units, one for each the Police, Fire, and Rescue. Two possible sources for purchase were discussed, however Douville was still waiting on a final quote in writing from a third vendor whose pricing was stated at \$1,500 per unit plus the additional cost for pediatric pads. ND/JP-m/s/p to purchase three units for up to a total cost of \$5,100.00. The Greater Northwest EMS board may also have grants to fund up to \$750.00 towards each departments purchase, which will be looked into further at the time of purchase.

FIRE/RESCUE—Lampton reported 4 fire and 11 rescue calls since August meeting. MB/ML-m/s/p to approve hiring new volunteer firefighter E. Begg. Lampton informed Council that they have recently received calls for just hauling water. Lampton originally was taking only the necessary firemen to distribute the water to such calls, but has since requested anyone available follow in one of the smaller trucks incase relief firefighters are needed at the scene.

FINANCIALS—Council was given funding reports for August 2020, no questions or concerns were addressed.

CORONAVIRUS RELIEF FUNDS—Council updated on the current expenditures and earmarks for the CRF (Coronavirus Relief Funding) received by the City. At the end of August \$5,495.88 had been spent and \$15,000 earmarked to be spent before November 15th on specific projects. With the additions from earlier in the meeting another \$11,658.97 had been earmarked leaving a total of \$27,891.15 remaining funding. Fall presented Council with the City of Ada's approved Hazard pay for employees, and suggested the City of Twin Valley follow with something similar. The City of Ada offered all employees \$2.00/hour in hazard pay for the period of March 10th – June 10th, much of which the State of Minnesota was under a Stay at Home Order from the Governor. Councilmember Bolton moved to approve a \$2.00 per hour worked hazard payment for employees during the Stay At Home Order, seconded by Councilmember Dobmeyer the following resolution was introduced.

RESOLUTION 2020—09

A RESOLUTION DECLARING HAZARD PAY FOR CITY EMPLOYEES DUE TO THE COVID-19 PANDEMIC

WHEREAS, The COVID-19 pandemic is a National crisis which has stretched society outside of the normal limits of activity and behavior; and

WHEREAS, the City of Twin Valley has worked diligently to ensure City employees are safe throughout the crisis by expanding the federal leave policy and providing safe working conditions; and

WHEREAS, the Governor of the State of Minnesota declared a Stay at Home Order pursuant to Executive order 20-20 from March 25th through May 18th; and

WHEREAS, many City employees have jobs that require them to work outside of their homes, some whom are required to be in public, potentially exposing themselves to a higher risk of contracting and aiding in the spread of the COVID-19 virus; and

WHEREAS, the City of Twin Valley received COVID-19 grant funding under the Coronavirus Relief and Economic Security Act (CARES Act).

THEREFORE, BE IT RESOLVED as follows:

1. The Twin Valley City Council believes the appropriate supplemental hazard pay for employees should be granted to all employees who have been deemed essential and whose job duties require them to work outside of their home as well as interact with members of the public, thereby putting them a potentially higher risk for contracting and spreading the COVID-19 virus to the community. The hazards described herein are not included in the employee job description(s) and therefore supplemental hazard payment is appropriate.
2. The hazard pay, granted to all essential City employees, shall be set at \$2.00 per hour worked and added to the hourly wage for each essential employee, up to a maximum of 40 hours per work week, retroactive for the time frame of March 13th through May 17th.

Upon a roll call vote the following members voted in favor: Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobbmeyer, and Ben Fall; and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 14th day of September, 2020.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

TAX FORFEITURE PROPERTIES— Council was given a list from the Norman County Auditor-Treasurer’s office of the upcoming and previously tax forfeited parcels. Council discussed current forfeited parcels and the procedure for reassessment of specials should these sell. Council continues to maintain that the procedure for reassessment of specials to sold forfeiture properties will be on a case by case basis.

Council member Pearson moved to release the one new property to the State to sell at public auction. Lampton seconded the foregoing motion and the following resolution was introduced.

RESOLUTION 2020—10
RESOLUTION APPROVING THE RELEASE OF TAX FORFEITED PARCELS LOCATED
WITHIN THE CITY OF TWIN VALLEY FOR PUBLIC AUCTION

WHEREAS; The City Council of the City of Twin Valley, County of Norman, State of Minnesota, has received notice from the Norman County Auditor-Treasurer that in accordance with MN Statute § 282.01 the City must approve the following list of parcels for public auction or request a conveyance to our City for public use; and

WHEREAS; the City Council of the City of Twin Valley does not wish to request conveyance of any of the tax-forfeited parcels to the City of Twin Valley for public use; and

WHEREAS, these parcels have been or will be forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, any assessment balances on the parcel(s) are to remain on the parcel(s) and be due and payable to the City of Twin Valley for the remainder of the assessment term.

WHEREAS, Said Parcel(s) hereby described as:

32-8410000 – NW Heating & Air Conditioning (108 1st St NW, Twin Valley, MN 56584)

32-8542000 – Neil Wiger Property (105 1st St SE, Twin Valley, MN 56584)

32-8679000 – Virgil Prestegord Estate (611 Pleasant Ave SE, Twin Valley, MN 56584)

NOW, THEREFORE BE IT RESOLVED by the Twin Valley City Council, in compliance with M.S. 282.01 approves the sale of the aforementioned property at public auction.

Upon a roll call vote the following members voted in favor: Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobmeyer, and Ben Fall; and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 14th day of September, 2020.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

BUILDING PERMIT(S)—Council reviewed second request from D. Halvorson for the construction of a 30' x 30' detached garage at the property 401 Eidem Ave SE. New building materials selected included brown siding and matching green tin roofing. Multiple Councilmembers again expressed concerns over the stability of the building based on the materials used as rafters. Councilmember Lampton motioned to approve building permit so long as the outside materials were new materials, seconded by Councilmember Pearson. Motion was passed on a 3-1-1 vote with Bolton dissenting and Dobmeyer abstaining. ND/ML-m/s/p to approve building permit request from S. Fortier to build a 16' x 16' pergola inside the fenced areas of her property located at 400 Lincoln Ave NE.

STREETLIGHTING—\$5,000 was originally budgeted for 2020 to begin to replace City owned street lighting with LED street lights as Ottertail Power Company has already replaced all other lighting throughout the City. Councilmember Lampton and Dobmeyer suggested replacing as many lights as possible on Main Ave first before replacing the lighting along Highway 32. MB/JP-m/s/p to approve purchasing as many LED lights as possible for the budgeted \$5,000. The remainder of the lighting needing updated will be budgeted for the 2021 year.

2021 TAX LEVY— Council received break down of current 2020 budget and expenditures for the General Fund. Discussed setting a preliminary tax levy for 2021. In previous years the Council has set an initial increase of 15% to discuss further at a Budget Work Session in December. Councilmember Bolton motioned to set a preliminary increase of 15%, seconded by Pearson the following resolution was introduced.

RESOLUTION 2020—11

A RESOLUTION ADOPTING THE 2021 PROPOSED TAX LEVY AND BUDGET FOR THE CITY OF TWIN VALLEY 2021 FISCAL YEAR

WHEREAS, the Twin Valley City Council reviewed the current General Fund Budget for the 2020 Fiscal Operating Year and has determined that a proposed percentage of fifteen percent (15%) will be levied against the property taxes at this time, with a work session to be held in December to revise; and

WHEREAS, the City must certify the Proposed 2021 Levy to the Norman County Auditor by September 30, 2020; and

WHEREAS, the City of Twin Valley will hold a final tax levy hearing at 6:30 PM on December 14, 2020; and certify the Final Levy to the Norman County Auditor and the State of Minnesota.

THEREFORE, BE IT RESOLVED by the Twin Valley City Council that the following proposed sums are to be levied for the 2021 Collectible year, upon taxable properties in the City of Twin Valley, for the following purposes:

GENERAL FUND

\$ 173,836

2012A Utility Revenue & Refunding	\$ 22,000
LONG TERM CAPITAL FUND	\$ 10,000
TOTAL PROPOSED LEVY	\$ 205,836

Upon a roll call vote the following members voted in favor: Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobbmeyer, and Ben Fall; and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 14th day of September, 2020`.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

OTHER NEW BUSINESS—JP/ND-m/s/p to approve fundraiser raffle business permits for the Twin Valley Fire Department and the Flom Area Lions. Discussed the Wild Rice Conservation Club’s annual gun raffle, normally held at the Twin Valley Liquor Store. This year due to COVID-19 the club is exploring possible alternate venues for the event. MB/ML-m/s/p to approve waiving the rental fee for the Twin Valley Community Center should the club wish to utilize this space. A suggestion to possibly rent a large tent with heaters to place outdoor at the TVLS was also briefly mentioned. Clerk Johnson will speak with the Club president about the suggestion options.

FYI/OTHER—Distributed a notice from the County in regards to Board of Appeals training, two members of the Council are currently trained through July of 2022. Also distributed a notice from the Wild Rice Watershed District in regards to the Wild Rice-March Watershed Comprehensive Watershed Management Plant, which is available for review on their website.

Meeting adjourned at 9:00PM, JP/MB-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
BENJAMIN FALL, MAYOR

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CITY OF TWIN VALLEY

DISBURSEMENT FOR APPROVAL

Date Range : 09/15/2020 To 10/12/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ADAPCO, INC.	Operating Supply	\$1,691.00
AMERIPRIDE SERVICES, INC.	Operating Supply	\$266.34
ARVIG	Telephone/Internet	\$586.64
ASHLEY DIEPENBROCK	Demolition Incentive	\$1,000.00
BANKCARD CENTER	Operating Supply	\$219.54
BORDER STATES ELECTRIC SUPPLY	Repairs & Maintenance	\$5,943.45
BUCKLE'S HARDWARE	Repairs & Maintenance	\$193.18
CHOUNARD SERVICES	Repairs & Maintenance	\$90.00
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$202.32
COMMUNITY CO-OPS-Lake Park	Natural Gas & Fuel Charges	\$966.95
DAKOTA OUTPOST	Operating Supply	\$121.00
DUWAYNE OLSON	Contracted Service	\$1,186.31
EFTPS-ONLINE	Payroll Taxes	\$3,119.99
FURTHER	Employee Benefit	\$575.39
LUNDE BLADE & GRAVEL, LLC	Repairs & Maintenance	\$967.00
M STATE	Training	\$650.00
MARCO TECHNOLOGIES LLC	Contracted Service	\$44.14
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MEDICA	Employee Benefit	\$2,597.98
MJM NYSETVOLD INC.	Contracted Service	\$127.28
MN DOR - PAYROLL TAX	Payroll Taxes	\$682.74
M-R SIGN CO., INC.	Repairs & Maintenance	\$1,308.90
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	\$550.00
NORTHWEST BEVERAGE	Operating Supply	\$28.00
OFFICE SUPPLIES PLUS*	Operating Supply	\$1,633.85
OTTERTAIL POWER CO.	Electricity	\$2,434.09
P.E.R.A. - SDR DIVISION	Employee Benefit	\$4,009.04
PAYROLL	Wages	\$13,944.40
QUICK ATTACH ATTACHMENTS, LLC	Capital Outlay	\$2,937.00
SWANSONS REPAIR, INC	Contracted Service	\$2,931.30
USABLE LIFE	Employee Benefit	\$21.45
VERIZON WIRELESS	Telephone/Internet	\$241.70
		\$51,325.98
AMERIPRIDE SERVICES, INC.	Operating Supply	\$84.41
ARVIG	Telephone/Internet	\$110.70
BANKCARD CENTER	Operating Supply	\$16.37
BUCKLE'S HARDWARE	Repairs & Maintenance	\$364.91
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas & Fuel Charges	\$171.31
CORE & MAIN LP	Repairs & Maintenance	\$921.10
DUSTY GREEN, OWNER	Contracted Service	\$2,948.00
EFTPS-ONLINE	Payroll Taxes	\$907.52
FURTHER	Employee Benefit	\$145.70
HAVERKAMP UTILITY SERVICES	Contracted Service	\$3,400.00
HAWKINS, INC.	Operating Supply	\$2,820.35
LUNDE BLADE & GRAVEL, LLC	Contracted Service	\$7,576.00
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MEDICA	Employee Benefit	\$849.07

MN DOR - PAYROLL TAX	Payroll Taxes	\$149.39
MN DOR - SALES & USE TAX	Sales Tax	\$102.00
OTTERTAIL POWER CO.	Electricity	\$766.48
P.E.R.A. - SDR DIVISION	Employee Benefit	\$607.52
PAYROLL	Wages	\$2,800.58
ULTEIG ENGINEERS, INC.	Contracted Service	\$8,552.57
USABLE LIFE	Employee Benefit	\$13.62
VERIZON WIRELESS	Telephone/Internet	\$33.05
		\$33,416.83
AMERIPRIDE SERVICES, INC.	Operating Supply	\$84.41
ARVIG	Telephone/Internet	\$110.71
BUCKLE'S HARDWARE	Repairs & Maintenance	\$123.03
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas & Fuel Charges	\$17.81
EFTPS-ONLINE	Payroll Taxes	\$907.52
FURTHER	Employee Benefit	\$145.69
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MEDICA	Employee Benefit	\$849.05
MN DOR - PAYROLL TAX	Payroll Taxes	\$149.39
OTTERTAIL POWER CO.	Electricity	\$112.08
P.E.R.A. - SDR DIVISION	Employee Benefit	\$607.53
PAYROLL	Wages	\$2,800.58
RMB ENVIRONMENTAL LABS, INC.	Professional Fee	\$94.00
USABLE LIFE	Employee Benefit	\$13.60
VERIZON WIRELESS	Telephone/Internet	\$33.06
		\$6,124.64
MN DOR - SALES & USE TAX	Sales Tax	\$760.00
		\$760.00
ARVIG	Telephone/Internet	\$363.22
BANKCARD CENTER	Operating Supply	\$6.80
BERGSETH BROS.	Merchandise for Resale	\$2,352.65
BEVERAGE WHOLESALERS	Merchandise for Resale	\$174.26
BNG TECHNOLOGIES, LLC	Contracted Service	\$1,803.13
BREAKTHRU BEVERAGE	Merchandise for Resale	\$887.01
BUCKLE'S HARDWARE	Repairs & Maintenance	\$104.49
CHOUNARD SERVICES	Contracted Service	\$280.00
COCA-COLA BOTTLING HIGH COUNTRY**	Merchandise for Resale	\$494.50
COMMUNITY CO-OPS-Lake Park	Natural Gas	\$20.00
DAKOTA PLUMBING	Contracted Service	\$537.88
D-S BEVERAGES	Merchandise for Resale	\$10,730.66
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$48.23
EFTPS-ONLINE	Payroll Taxes	\$1,905.75
FURTHER	Employee Benefit	\$110.00
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$441.00
HEGGIES PIZZA, LLC	Merchandise for Resale	\$517.65
HENRY'S FOODS INC.	Merchandise for Resale	\$3,407.42
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$6,723.69
LORI J. SKAURUD	Reimbursement	\$50.00
McKINNON COMPANY, INC.	Merchandise for Resale	\$3,443.30
MEDICA	Employee Benefit	\$696.74
MN DEPT. OF HEALTH	Professional Fee	\$35.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$271.76
MN DOR - SALES & USE TAX	Sales Tax	\$4,283.00
OTTERTAIL POWER CO.	Electricity	\$828.50

P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,069.20
PAYROLL	Wages	\$7,352.40
PEPSI-COLA **	Merchandise for Resale	\$176.90
ROSS LEWIS SIGN CO. INC.	Capital Outlay	\$32,545.00
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,421.99
USABLE LIFE	Employee Benefit	\$13.91
		\$83,096.04
ANDREW BRODEN	Contracted Service	\$2,850.00
DAKOTA PLUMBING	Contracted Service	\$21,618.99
DUSTY GREEN, OWNER	Contracted Service	\$10,080.00
TASTAD SAND & GRAVEL LLC	Contracted Service	\$1,584.00
		\$36,132.99

Total For Selected Disbursements

\$210,856.48

Date: 10/02/20

Time: 1:42 PM

Twin Valley Liquor Sales by Group Type

Page:

1

Report Period: 09/01/20 - 10/01/20

Filter Settings

Session start date is 09/01/20-09/30/20

	Qty	Sales	VAT	Sales + VAT	Sales %	Cost	Cost %
Total Food 37905	533.00	2,981.51	205.23	3,186.74	6.17	1,384.1	46.42
Total Beverage 37914	479.00	578.21	39.54	617.75	1.20	297.95	51.53
Total Beer 37912	2074.00	6,788.26	634.49	7,422.75	14.05	1,786.9	26.32
Total Liquor 37911	1754.00	5,936.07	555.43	6,491.50	12.29	1,074.8	18.11
Total Wine 37913	4.00	15.56	1.44	17.00	0.03	5.16	33.16
Total BAR CIGS NTX 37916	126.00	1,309.00	0.00	1,309.00	2.71	1,150.4	87.89
Total CLOTHING NTX	3.00	50.00	0.00	50.00	0.10	29.50	59.00
Total Off-sale Beer 37812	1309.00	20,232.87	0.00	20,232.87	41.89	14,913.	73.71
Total Off-sale Liq 37811	555.00	8,492.51	0.00	8,492.51	17.58	5,390.3	63.47
Total Off-sale Wine 37813	133.00	1,240.17	0.00	1,240.17	2.57	747.28	60.26
Total Off-sale Taxable 37816	144.00	503.00	0.00	503.00	1.04	376.15	74.78
Total Off-Sale NTX	7.00	10.50	0.00	10.50	0.02	0.00	0.00
Total Bar Misc NTAX 37915	103.00	166.38	0.00	166.38	0.34	17.67	10.62
Grand Totals:	7224.00	48,304.04	1,436.13	49,740.17	100.00	27,173.	56.26

Twin Valley Liquor Taxes

Report Period: 09/01/20 - 10/01/20

Filter Settings

Session start date is 09/01/20-09/30/20

Primary Tax Table

#	Tax Type	Amount
1	Sales Tax (6.875%)	103.42
2	Liquor Tax (9.375%)	572.70
3	Tax on Gratuity (6.875%)	0.00
4	Off-sale Liq (9.375%)	2,652.19
5	Off-sale Tax (6.875%)	34.28
Total:		3,362.59

Secondary Tax Table

#	Tax Type	Amount
1	Food Tax (6.875%)	141.35
2	Liquor Tax (9.375%)	618.92
3	Tax on Gratuity (6.875%)	0.00
4	Off-sale Liq (9.375%)	157.11
5	Off-sale Tax (6.875%)	0.31
Total:		917.69

Total taxed sales:		46,770.90
Total non-taxed sales:	+	1,535.88
Total sales:		48,306.78
Total tax:	+	4,280.28
Total revenue:		52,587.06

Twin Valley Liquor Store - Monthly Sales Report

Sep-20

Date	Food	Beverage	Bar Beer	Bar Liquor	Bar Wine	Bar Cigs Non-tx	Clothing Non-tx	Off Beer	Off Liquor	Off Wine	Off Taxable	Bar Misc. Non-tx	Total Daily Sales	Sales Tax Collected	Total Sales w/tax	Credit Card Sales	Gift Cert/ Tokens Rdeemd	Adjusted Daily Sales	Daily Deposit	Short / Long (+/-)	Lottery Sales	Lottery Deposit	Vend/ Misc.
1	50.32	11.94	172.87	133.92	0.00	125.00	20.00	415.32	182.85	43.45	4.49	5.49	1165.65	93.46	1259.11	(609.04)	0.00	650.07	655.07	5.00	0.00	0.00	0.00
2	26.66	17.30	81.37	61.95	0.00	29.50	15.00	336.03	160.29	10.48	2.49	3.00	744.07	64.16	808.23	(481.98)	0.00	326.25	328.95	2.70	197.00	66.00	0.00
3	98.20	7.72	176.97	160.33	0.00	63.00	0.00	652.59	597.19	139.87	46.92	6.00	1948.79	172.26	2121.05	(864.99)	0.00	1256.06	1255.83	(0.23)	111.00	48.00	0.00
4	81.68	31.82	177.88	228.63	0.00	123.00	0.00	1153.61	390.23	41.95	21.95	20.49	2271.24	195.99	2467.23	(1,096.55)	0.00	1370.68	1366.86	(3.82)	103.00	38.00	0.00
5	105.94	10.29	246.29	321.75	0.00	31.50	0.00	1378.09	306.80	34.96	5.99	16.98	2458.59	222.87	2681.46	(1,315.43)	0.00	1366.03	1366.54	0.51	117.00	64.00	25 gc
6	164.22	29.48	563.40	583.00	7.78	62.00	0.00	428.70	269.37	26.97	20.95	20.49	2176.36	190.52	2366.88	(994.10)	(50.00)	1322.78	1308.16	(14.62)	55.00	19.00	cc fun run
7	66.65	14.97	61.51	185.24	0.00	21.00	0.00	284.92	274.84	37.46	12.97	3.00	962.56	85.51	1048.07	(443.04)	0.00	605.03	609.15	4.12	157.00	2.00	0.00
8	40.46	4.68	155.67	151.54	0.00	21.00	0.00	322.77	151.89	39.46	17.95	4.49	909.91	81.30	991.21	(388.54)	0.00	602.67	578.35	(24.32)	175.00	(24.00)	0.00
9	45.62	17.32	214.46	52.35	0.00	0.00	0.00	528.62	178.38	54.43	13.95	0.00	1105.13	101.62	1206.75	(608.69)	0.00	598.06	593.15	(4.91)	213.00	16.00	CC mtg
10	31.82	17.31	98.04	191.59	0.00	52.50	0.00	588.21	254.31	14.98	18.95	6.99	1274.70	112.19	1386.89	(543.31)	0.00	843.58	861.04	17.46	170.00	116.00	0.00
11	157.89	16.63	525.35	392.98	0.00	52.50	0.00	1099.36	401.21	90.90	26.44	6.00	2769.26	248.93	3018.19	(1,673.67)	0.00	1344.52	1345.13	0.61	115.00	86.00	0.00
12	64.33	46.10	271.45	253.53	0.00	104.00	0.00	1608.52	392.24	69.92	39.40	3.00	2852.49	253.43	3105.92	(1,621.03)	0.00	1484.89	1492.09	7.20	252.00	122.00	0.00
13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	23.62	26.20	97.61	90.36	0.00	31.50	0.00	492.28	257.80	56.45	11.47	1.50	1088.79	97.37	1186.16	(470.28)	0.00	715.88	715.95	0.07	62.00	44.00	0.00
15	6.08	28.08	74.30	15.30	0.00	42.00	0.00	612.92	197.37	9.49	19.47	6.00	1011.01	88.91	1099.92	(582.67)	0.00	517.25	517.59	0.34	67.00	63.00	0.00
16	68.06	33.47	144.20	121.81	0.00	42.00	0.00	568.87	217.38	51.46	0.00	12.96	1260.21	110.51	1370.72	(676.09)	0.00	694.63	685.15	(9.48)	125.00	53.00	0.00
17	55.91	8.42	324.40	245.07	0.00	21.00	0.00	547.46	357.78	48.46	3.99	9.00	1621.49	147.38	1768.87	(997.19)	0.00	771.68	773.15	1.47	122.00	95.00	0.00
18	64.79	24.57	104.74	86.87	0.00	41.00	0.00	1203.74	444.68	59.94	50.94	6.00	2087.27	187.71	2274.98	(1,300.33)	0.00	974.65	975.12	0.47	45.00	45.00	25 gc
19	280.21	40.96	503.04	771.13	7.78	30.50	0.00	1558.18	391.27	25.96	21.95	12.99	3643.97	328.61	3972.58	(2,574.93)	0.00	1397.65	1507.12	109.47	162.00	75.00	0.00
20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	84.43	18.72	110.17	53.95	0.00	82.00	0.00	625.33	361.77	38.46	18.47	4.50	1397.80	119.90	1517.70	(517.85)	0.00	999.85	900.00	(99.85)	110.00	39.00	0.00
22	90.98	7.02	195.47	87.80	0.00	42.00	0.00	538.27	250.85	20.48	9.47	3.00	1245.34	110.02	1355.36	(748.46)	0.00	606.90	610.50	3.60	220.00	31.00	Moonshiners
23	83.48	22.70	187.94	39.99	0.00	52.50	0.00	376.29	97.92	9.49	6.98	1.50	878.79	74.45	953.24	(488.02)	0.00	465.22	465.80	0.58	237.00	91.00	0.00
24	63.63	7.96	189.55	300.51	0.00	42.00	0.00	861.43	247.33	60.44	5.49	4.50	1782.84	160.57	1943.41	(938.90)	0.00	1004.51	1012.11	7.60	36.00	28.00	0.00
25	929.49	66.22	1059.02	719.84	0.00	63.00	0.00	1078.99	413.28	35.46	17.47	7.50	4390.27	379.30	4769.57	(2,503.36)	(31.25)	2234.96	2228.03	(6.93)	94.00	39.00	Stk nite
26	81.61	36.74	636.79	462.87	0.00	42.00	15.00	1170.26	750.03	77.94	51.41	0.00	3324.65	301.84	3626.49	(2,328.47)	(25.00)	1273.02	1282.98	9.96	258.00	200.00	0.00
27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	68.07	18.72	183.13	72.02	0.00	40.00	0.00	372.29	237.83	55.91	8.48	3.00	1059.45	92.85	1152.30	(440.48)	0.00	711.82	676.45	(35.37)	25.00	5.00	0.00
29	86.79	7.02	138.02	79.29	0.00	21.00	0.00	654.19	343.27	47.44	38.47	3.00	1418.49	127.46	1545.95	(792.96)	0.00	752.99	770.95	17.96	86.00	66.00	0.00
30	60.57	5.85	94.62	72.44	0.00	31.50	0.00	775.63	364.35	37.96	6.49	5.50	1454.91	131.16	1586.07	(921.09)	0.00	664.98	665.79	0.81	143.00	106.00	0.00
	2981.51	578.21	6788.26	5936.06	15.56	1309.00	50.00	20232.87	8492.51	1240.17	503.00	176.88	48304.03	4280.28	52584.31	(26,921.45)	(106.25)	25556.61	25547.01	(9.60)	3457.00	1,533.00	50.00

10-02-2020

TO: CITY OF TWIN VALLEY-TWIN VALLEY POLICE DEPARTMENT

FROM: ASHLYNN NETLAND-CRAFTS BY ASHLYNN

SUBJECT: CASH DONATION

I recently ran a fundraiser in my crafting group, Crafts by Ashlynn, on Facebook. With this fundraiser I offered items with the attached photo on them. I sold T-shirts for \$20 and Tumblers for \$25. I was able to sell 22 items in total. I promised my customers that \$10 of each item would be donated to my local police department. That being said, enclosed you will find a \$220 cash donation to the Twin Valley Police Department. So, on behalf of myself and all of the people who participated in my fundraiser, thank you for your service to our community!



As of 10/6/2020

Fiscal Year : 2020

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$263,942.85	\$458,533.11	\$527,601.18	\$194,874.78
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$44,739.91	\$9,965.69	\$0.00	\$54,705.60
2002 Sewer Repl(FEMA)	\$0.00	\$0.00	\$0.00	\$0.00
2003 GO Refunding Bond	\$0.00	\$0.00	\$0.00	\$0.00
2012A Refunding Bond	\$6,127.14	\$23,394.47	\$2,404.50	\$27,117.11
2013A Refunding Bond	\$2,021,573.08	\$42,100.11	\$2,101,682.73	(\$38,009.54)
2006-07 W/S Imprv Project	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$65,611.03	\$6,149.11	\$0.00	\$71,760.14
Clinic Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
Lot Incentive Program	\$12,973.91	\$0.00	\$0.00	\$12,973.91
2007 Storm Utility Fund	\$112,646.19	\$19,182.04	\$9.00	\$131,819.23
City Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$656,347.60	\$1,269,573.50	\$1,227,638.36	\$698,282.74
Sewage Collection and Disposal	\$549,294.19	\$93,285.78	\$70,974.65	\$571,605.32
Refuse or Garbage Collection	\$134,547.63	\$66,334.12	\$61,385.47	\$139,496.28
Municipal Liquor Store	\$185,519.14	\$477,459.01	\$429,721.70	\$233,256.45
Swimming Pool	(\$7,826.58)	\$7,307.00	\$14,432.78	(\$14,952.36)
SHIP - City projects	\$547.19	\$450.00	\$595.00	\$402.19
Memorial Gardens	\$13.72	\$0.00	\$0.00	\$13.72
Loan Pool/EDA	\$14,117.83	\$6,749.80	\$300.00	\$20,567.63
City Cemetery	\$1,632.26	\$0.00	\$0.00	\$1,632.26
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00
DWI-Special Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total :	\$4,131,293.99	\$2,480,483.74	\$4,436,745.37	\$2,175,032.36

For the Period : 9/1/2020 To 9/30/2020

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$213,292.34	\$27,658.61	\$46,076.17	\$194,874.78	\$18,427.52	\$3,739.78	\$180,187.04
Public Housing (Optional)	\$69,486.90	\$0.00	\$0.00	\$69,486.90	\$0.00	\$0.00	\$69,486.90
LEASE Revenues - Tower Antenna Placement	\$53,580.09	\$1,125.51	\$0.00	\$54,705.60	\$0.00	\$0.00	\$54,705.60
2002 Sewer Repl(FEMA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2003 GO Refunding Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2012A Refunding Bond	\$27,117.11	\$0.00	\$0.00	\$27,117.11	\$0.00	\$0.00	\$27,117.11
2013A Refunding Bond	(\$38,009.54)	\$0.00	\$0.00	(\$38,009.54)	\$0.00	\$0.00	(\$38,009.54)
2006-07 W/S Imprv Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$71,760.14	\$0.00	\$0.00	\$71,760.14	\$0.00	\$0.00	\$71,760.14
Clinic Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lot Incentive Program	\$12,973.91	\$0.00	\$0.00	\$12,973.91	\$0.00	\$0.00	\$12,973.91
2007 Storm Utility Fund	\$129,708.32	\$2,110.91	\$0.00	\$131,819.23	\$31.50	\$0.00	\$131,787.73
City Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$694,100.65	\$80,185.85	\$76,003.76	\$698,282.74	\$391.30	\$848.35	\$698,739.79
Sewage Collection and Disposal	\$567,640.17	\$10,683.05	\$6,717.90	\$571,605.32	\$185.50	\$0.00	\$571,419.82
Refuse or Garbage Collection	\$140,688.55	\$7,291.40	\$8,483.67	\$139,496.28	\$101.28	\$0.00	\$139,395.00
Municipal Liquor Store	\$220,551.22	\$60,612.06	\$47,906.83	\$233,256.45	\$665.79	\$2,292.94	\$234,883.60
Swimming Pool	(\$519.58)	\$0.00	\$14,432.78	(\$14,952.36)	\$0.00	\$0.00	(\$14,952.36)
SHIP - City projects	\$402.19	\$0.00	\$0.00	\$402.19	\$0.00	\$0.00	\$402.19
Memorial Gardens	\$13.72	\$0.00	\$0.00	\$13.72	\$0.00	\$0.00	\$13.72
Loan Pool/EDA	\$19,975.96	\$591.67	\$0.00	\$20,567.63	\$0.00	\$0.00	\$20,567.63
City Cemetery	\$1,632.26	\$0.00	\$0.00	\$1,632.26	\$0.00	\$0.00	\$1,632.26
General Trust - Special Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DWI-Special Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,184,394.41	\$190,259.06	\$199,621.11	\$2,175,032.36	\$19,802.89	\$6,881.07	\$2,162,110.54

City of Twin Valley CRF Expenses

CRF Received	\$ 60,046.00
Total Spent	\$ 15,894.80
CRF Remaining	\$ 44,151.20

<u>EARMARKED FUNDS</u>	
8/10/2020 EDA	\$ 10,000.00
8/10/2020 Parks	\$ 5,000.00
9/14/2020 School	\$ 5,000.00
9/14/2020 AED	\$ 5,100.00

TOTAL \$ 25,100.00

TOTAL REMAINING AFTER EARMARKED IS USED

\$ 19,051.20

Administrative Expenses

Budgeted Personnel and Services Diverted to a Substantially Different Use

COVID-19 Testing and Contact Tracing

Economic Support (other than small business, housing, and food assistance)

Date	Expense	Amount
5/6/2020	Payroll	\$ 160.56
5/20/2020	Payroll	\$ 1,427.20
9/23/2020	Payroll HZD	\$ 6,889.03

TOTAL \$ 8,476.79

Expenses Associated with the Issuance of Tax Anticipation Notes

Facilitating Distance Learning

Food Programs

Housing Support

Improve Telework Capabilities of Public Employees

10/7/2020	PD Computer	\$ 1,558.97
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\$ 1,558.97

Medical Expenses

Nursing Home Assistance

Payroll for Public Health and Safety Employees

Date	Expense	Amount
5/6/2020	Payroll OT	\$ 533.82
5/20/2020	Payroll OT	\$ 964.32
8/26/2020	Payroll	\$ 48.93
8/26/2020	Payroll	\$ 137.76

TOTAL \$ 1,684.83

Personal Protective Equipment

March-July	\$ 1,049.01
August	\$ 1,174.28
September	\$ 849.42

TOTAL \$ 3,072.71

Public Health Expenses

Small Business Assistance

Unemployment Benefits

9/1/2020	UI	\$ 1,101.50
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\$ 1,101.50

Workers' Compensation

Items Not Listed Above



Application for Land Use | Zoning | Building Permit

OFFICE OF THE CLERK
107 2nd Street SW
P.O. Box 307
Twin Valley, MN 56584-0307
Office 218.584.5254
Fax 218.584.5723
www.TwinValley.govoffice.com

Date of Application _____ City Permit No. _____

Fee(s) \$ 10.00 CH#5360 Date Paid Oct 5, 2020 Parcel Number 32 - 86 8700 8

Zone R-1 Residential R-2 Residential Commercial Industrial Urban/Agricultural

Job Address (Include address #, Street Name, & Direction) <u>601 MAIN Ave EAST</u>	
Property Owner <u>KEVIN Raud</u>	Owner Phone <u>218 584 8466 (H) 218 784-8463 (C)</u>
Work Type	

- Addition (e.g. Decks, fences, out buildings)
 Dwelling Unit Conversion
 Dwelling Unit Finish
 Misc (e.g. Reroof, siding, window replacement)
 New Construction
 Remodel

Description of Work (indicate type/kind of construction materials to be used: wood, metal, concrete, etc.) <u>small storage shed</u>
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(Use reverse side for further description/drawing of changes—Diagrams or plans can also be attached)

Front Width 10 Side Length 12 Height 8
No. of Stories 1 Total Square Feet 120

**** All construction must meet all setback and zoning ordinance requirements. ****

In accordance with State law the applicant must indicate the Contractor's name, address, phone number and License number who will be performing the construction, remodeling etc. or hereby sign that they are the person(s) performing the work as described above. (If the Contractor is not licensed he/she must provide a copy of the State Exemption Certificate as in compliance with the Department of Commerce.

Contractor Name: <u>Norman County East High School</u>	License Number:
Phone: <u>(218) 584 - 5151</u>	Address:

I hereby agree that in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans, specifications, and details submitted and with all the ordinances of the City of Twin Valley applicable thereto.

Signature of Applicant/Owner 

Approved _____ Denied _____ By Council on _____ / _____ / _____

Revised 05/2017

FEE SCHEDULE

LAND USE/ZONING/BUILDING PERMITS

Fences, Decks, Storage Units (Non-permanent)	\$10.00
Small Storage Units (secured/slab).....	\$15.00
Additions, Porches, Patios, etc. (attached)	\$20.00
Garages, Structures (not attached).....	\$25.00
New Construction—Residential	\$50.00
New Construction—Commercial	\$100.00
Penalty Fee—Project started without Council approval	\$10.00

DETAILS AND REMARKS

This will replace existing small shed behind the garage.

All permit applications must go before the Twin Valley City Council for approval. Regular meetings of the City Council are held on the second Monday of each month (unless otherwise posted).

Approved Denied By Council on _____ / _____ / _____

Revised 05/2017