

**MONDAY, January 9 2023 – TWIN VALLEY CITY COUNCIL
REGULAR & ORGANIZATIONAL MONTHLY MEETING
Twin Valley Community Center – 7:00 PM**

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, Mike Lampton
OTHERS: Kerry Askelson, Kendell Harrell, Jason Douville, Connie Hamernik, Lori Skaurud

OATH OF OFFICE Ben Fall, Michael Bolton, and Mike Lampton received the Oath of office for their respective elected terms.

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, January 9, 2023. Mayor Fall called the meeting to order at 7:00PM.

MONTHLY BUSINESS

Minutes—PB/MA-m/s/p to approve December minutes as written.

Disbursements—ML/MA-m/s/p to approve disbursements totaling \$289,765.75 as detailed below.

VENDOR	DESCRIPTION	AMOUNT
A.F.L.A.C. WEST REGION	Employee Benefit	\$130.03
AIRGAS USA, LLC	Contracted Service	\$143.66
ARAMARK UNIFORM SERVICES	Contracted Service	\$223.99
ARVIG	Telephone/Internet	\$573.89
BANKCARD CENTER	Operating Supplies	\$1,448.17
CHOUNARD SERVICES	Repairs and Maintenance	\$2,500.00
CNH INDUSTRIAL ACCOUNTS	Loader Lease	\$11,586.10
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$505.80
COMMUNITY CO-OPS-Lake Park	Utility	\$3,132.87
EFTPS-ONLINE	Payroll Taxes	\$2,715.82
FURTHER	Employee Benefit	\$594.61
K & K TOWING	Contracted Service	\$637.50
LEAGUE OF MINNESOTA CITIES	Dues & Subscriptions	\$999.00
LEAGUE OF MN CITIES INS TRUST	Insurance Premiums	\$26,161.63
MARCO TECHNOLOGIES LLC	Contracted Service	\$90.17
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MJM NYSETVOLD INC.	Repairs and Maintenance	\$75.00
MN CHILD SUPPORT & COLLECTION	Wages	\$512.78
MN DOR - PAYROLL TAX	Payroll Taxes	\$576.03
NORMAN CO. AUDITOR/TREASURER	Contracted Service	\$5,443.28
OFFICE SUPPLIES PLUS*	Operating Supplies	\$139.54
OTTERTAIL POWER CO.	Utility	\$3,094.22
P.E.R.A. - SDR DIVISION	Employee Benefit	\$4,457.19
PAYROLL	Wages	\$14,668.83
PREMIUM WATERS	Contracted Service	\$13.99
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	\$154.00
TWIN VALLEY FIRE DEPT.	Donation	\$2,500.00
TWIN VALLEY HARDWARE	Repairs and Maintenance	\$62.90
UNITED VALLEY BANK	Reserves	\$28,500.00
USABLE LIFE	Employee Benefit	\$26.84
VERIZON WIRELESS	Telephone/Internet	\$35.01
	GENERAL TOTAL	\$111,757.85

BREMER BANK	Bond Principal/Interest	\$93,989.50
	BOND REPAYMENT TOTAL	\$93,989.50
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	\$51.11
ARVIG	Telephone/Internet	\$113.50
BANKCARD CENTER	Operating Supplies	\$196.01
CHOUNARD SERVICES	Repairs and Maintenance	\$400.00
CNH INDUSTRIAL ACCOUNTS	Loader Lease	\$2,000.00
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$9.20
COMMUNITY CO-OPS-Lake Park	Utility	\$478.44
EFTPS-ONLINE	Payroll Taxes	\$981.33
FURTHER	Employee Benefit	\$163.16
LEAGUE OF MN CITIES INS TRUST	Insurance Premiums	\$5,876.15
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$167.12
MN DOR - SALES & USE TAX	Sales Tax	\$127.00
OTTERTAIL POWER CO.	Utility	\$1,579.30
P.E.R.A. - SDR DIVISION	Employee Benefit	\$651.12
PAYROLL	Wages	\$3,120.90
RMB ENVIRONMENTAL LABS, INC.	Operating Supplies	\$106.72
THEIN WELL CO. INC	Contracted Service	\$275.00
TWIN VALLEY HARDWARE	Repairs and Maintenance	\$21.15
USABLE LIFE	Employee Benefit	\$19.54
	WATER TOTAL	\$16,510.18
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
ARAMARK UNIFORM SERVICES	Contracted Service	\$51.11
ARVIG	Telephone/Internet	\$112.61
BANKCARD CENTER	Operating Supplies	\$173.59
CHOUNARD SERVICES	Repairs and Maintenance	\$400.00
CNH INDUSTRIAL ACCOUNTS	Loader Lease	\$2,000.00
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$9.20
COMMUNITY CO-OPS-Lake Park	Utility	\$295.22
EFTPS-ONLINE	Payroll Taxes	\$981.12
FURTHER	Employee Benefit	\$163.15
LEAGUE OF MN CITIES INS TRUST	Insurance Premiums	\$4,611.14
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$167.07
OTTERTAIL POWER CO.	Utility	\$192.02
PAYROLL	Wages	\$3,120.90
P.E.R.A. - SDR DIVISION	Employee Benefit	\$651.16
TWIN VALLEY HARDWARE	Repairs and Maintenance	\$21.15
USABLE LIFE	Employee Benefit	\$19.53
	SEWER TOTAL	\$13,142.40
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$5,923.11
MN DOR - SALES & USE TAX	Sales Tax	\$756.00
	GARBAGE TOTAL	\$6,679.11
A.F.L.A.C. WEST REGION	Employee Benefit	\$28.08
ANDERS VALLEY PUBLISHING, LLC	Publishing	\$15.00

ARVIG	Telephone/Internet	\$310.57
BANKCARD CENTER	Operating Supplies	\$313.66
BERGSETH BROS.	Merchandise for Resale	\$1,370.30
BEVERAGE WHOLESALERS	Merchandise for Resale	\$614.00
BNG TECHNOLOGIES, LLC	Contracted Service	\$214.75
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,251.45
CASH - CITY OF TWIN VALLEY	Cash	\$525.00
CNH INDUSTRIAL ACCOUNTS	Loader Lease	\$2,500.00
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$474.00
COMMUNITY CO-OPS-Lake Park	Utility	\$470.29
D-S BEVERAGES	Merchandise for Resale	\$5,610.93
EFTPS-ONLINE	Payroll Taxes	\$1,758.44
FURTHER	Employee Benefit	\$344.25
GERRY'S FOODS, INC	Operating Supplies	\$62.02
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$249.50
HEGGIES PIZZA, LLC	Merchandise for Resale	\$269.35
HENRY'S FOODS INC.	Merchandise for Resale	\$4,305.09
HERZOG HOME IMPROVEMENT	Contracted Service	\$3,476.00
JENS ANDERSON	Contracted Service	\$200.00
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$1,594.98
LEAGUE OF MN CITIES INS TRUST	Insurance Premiums	\$4,253.08
McKINNON COMPANY, INC.	Merchandise for Resale	\$1,134.80
MN DOR - PAYROLL TAX	Payroll Taxes	\$229.60
MN DOR - SALES & USE TAX	Sales Tax	\$4,789.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$72.68
OTTERTAIL POWER CO.	Utility	\$1,006.98
PAYROLL	wages	\$7,316.07
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,122.93
PEPSI-COLA **	Merchandise for Resale	\$203.95
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,242.35
TEAM LABORATORY CHEMICAL, LLC	Operating Supplies	\$66.00
TWIN VALLEY HARDWARE	Repairs and Maintenance	\$25.18
TWIN VALLEY POSTMASTER	Rent	\$90.00
USABLE LIFE	Employee Benefit	\$26.43
	LIQUOR TOTAL	\$47,536.71
JULIN LAW OFFICE, PLLC	Professional Fee	\$150.00
	EDA TOTAL	\$150.00
	TOTAL DISBURSEMENTS	\$289,765.75

LIQUOR—Gross sales for December reported at \$55,728.30. The yearly cash basis shows a loss of \$11,741.42 noting that the liquor store had multiple capital improvements that would contribute to this. Harrell updated council on previous and upcoming events. TVLS will be open on New Year's Eve and New Year's Day with specials. Harrell will have the bar at the community center open for the Annual Wild Rice Conservation Supper, to be held on January 28th. Prior to meeting, Harrell met with the Liquor Committee to review year-end inventory and have a preliminary 6-month probational review. Updated council briefly on discrepancies in inventory and plans to do future inventory checks in February and March. Harrell will be monitoring the inventory for food items more closely. No applicants have been received at this time for the assistant manager position. Harrell will continue to advertise position as well as bartending positions as Bartender Kari Seeger has resigned as of the end of January.

Updated Council on requirement of employment, including driver's licenses status and noting he has completed and passed food safe manager training. Council agreed to increase wage to 6-month step on wage scale as of next pay period. Council thanked Skaurud for her years of service and all the assistance she has continued to provide through the transition. MA/MB-m/s/p to approve vacation and sick time payout.

PUBLIC WORKS—Received only one bid for snow removal from K & K Towing for a flat \$85.00 per hour, ML/MA-m/s/p to accept. Kerry Askelson has spoken with MN DOT in regards to purchasing a used plow truck from their fleet. There are two plows that will be available in the coming months, Askelson will remain in touch. Brief discussion held regarding Thorsen's required licenses, no progress was reported.

EDA/PARKS—Mark Askelson updated Council on discussion at the EDA/Parks Meeting. The committee is focusing on 2023 goals and updating the parks improvement plan. A donation of \$1,000 to be used towards new signage at Heiberg Park was received from the American Legion.

RESOLUTION 2023—01

RESOLUTION ACCEPTING DONATION AND EXPRESSING GRATITUDE TO THE AMERICAN LEGION POST 431

WHEREAS, the Twin Valley City Council accepts and wishes to express gratitude for the \$1000.00 donation received from the Twin Valley American Legion, Post 431, to be used for the purchase of a new sign at Heiberg Park.

BE IT RESOLVED, by the Twin Valley City Council that the donation amounting to \$1,000.00 is accepted, its purpose acknowledged, and placed into the designated funds.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

POLICE—Douville had no call report due to a system error. Updated Council on recent incidents not requiring any Council action.

FIRE/RESCUE—Lampton reported 1 fire and 7 rescue calls since previous meeting. There were 13 total fire calls for 2022 as well as 123 rescue calls responded to. MB/MA-m/s/p to approve 2022 Fire Rescue Hours totaling 1615, for a gross payout of \$19,218.00. Fire department received and accepted resignation from Gary Ledding. Shock and Awe donated \$500.00 to the department for participating in the Summer Firemen's Olympics. Councilmember Askelson motioned to accept donation and pass resolution expressing gratitude, seconded by Councilmember Bekkerus the following resolution was passed.

RESOLUTION 2023—02

RESOLUTION ACCEPTING DONATION AND EXPRESSING GRATITUDE TO SHOCK AND AWE YOUTH PHILANTHROPY

WHEREAS, the Twin Valley City Council accepts and wishes to express gratitude for the \$500.00 donation received from Shock & Awe to be used for the Twin Valley Fire Department.

BE IT RESOLVED, by the Twin Valley City Council that the donation amounting to \$500.00 is accepted, its purpose acknowledged, and placed into the designated funds.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

Lampton reported washing machine unit at the rescue building is experiencing issues. Dobmeyer submitted quotes for a new unit costing \$800.00 at Twin Valley Hardware and \$549.00 from Rigels in Moorhead. Council agreed the rescue squad should look for a more cost-effective unit, questing how often this is being used as is. Bekkerus addressed his desire to meet with the Ulen Fire Department to discuss a new Mutual Aid agreement, he plans to meet with the Ulen Fire Chief to discuss. The department will be attending a county wide grain bin rescue training in February. The department has also received a new gas detector unity from Q3 Contracting. MB/MA-m/s/p to accept donation and express gratitude to both Marcus Coyle and Q3 Contracting.

RESOLUTION 2023—03 RESOLUTION ACCEPTING DONATION AND EXPRESSING GRATITUDE TO Q3 CONTRACTING

BE IT RESOLVED, that the Twin Valley City Council hereby accepts and expresses appreciation to Q3 Contracting for their generous donation of equipment to be used by the Twin Valley Fire Department.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

2022 YEAR END FINANCIALS—CTAS financial statement for the year 2022 was distributed to Council for review and approval. MB/ML-m/s/p to accept. 2022 Audit Engagement Letter from Hoffman, Philipp, & Martell, PLLC received and approved. Council approved previously discussed Fund transfer for the Drinking Water Revolving Loan Fund requirements for the Water Treatment plant in the amount of \$8,226.00.

2023 ORGANIZATIONAL BUSINESS— Council was presented with a list of necessary declarations for the 2023 Fiscal Year. A brief discussion was held regarding the possibility of Mayor Fall having to step down from his position as a result of the passing of Norman County Sheriff Jeremy Thornton. Fall, as Chief Deputy for the Norman County Sheriff's office, is currently acting Sheriff until the Board of Commissioners makes a decision on their next step. The meeting is scheduled for January 19th. Fall will update the Council as soon as he is able.

Councilmember Askelson motioned to introduce the following resolution setting the 2023 Organizational Declarations. Motion seconded by Councilmember Lampton and the following resolution was adopted.

**RESOLUTION 2023—04
CITY OF TWIN VALLEY 2023 ORGANIZATIONAL DECLARATION RESOLUTION**

WHEREAS Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

THEREFORE, BE IT RESOLVED that the City of Twin Valley City Council does hereby approve the following designations for the 2023 Fiscal year:

MEETINGS—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

OFFICIAL PUBLICATION—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2023 publications.

DESIGNATED POLLING PLACE— The City Council of the City of Twin Valley does hereby designate the Norman County Court House as the official designated polling place for the City of Twin Valley, as a mail in voting district.

2023 COMMITTEE APPOINTMENTS

MAYOR	BEN FALL
VICE MAYOR	MICHAEL BOLTON
AIRPORT AUTHORITY	BEN FALL
BUDGET	BEN FALL, MIKE LAMPTON
BUILDING COMMITTEE	MICHAEL BOLTON, MIKE LAMPTON
EDA/PARKS - COUNCIL	MARK ASKELSON, PAUL BEKKERUS
EDA/PARKS - CITIZENS	TRACY CHRISTIANSON, KENDELL HARRELL, TAMMY CARLSRUD
LIQUOR	MARK ASKELSON, MICHAEL BOLTON
NUISANCE	MARK ASKELSON, PAUL BEKKERUS
ORDINANCE	MARK ASKELSON, PAUL BEKKERUS
PLANNING/ZONING	MICHAEL BOLTON, MIKE LAMPTON
PLANNING/ZONING – COMMUNITY	VACANCY
PUBLIC SAFETY	MICHAEL BOLTON, BEN FALL
PUBLIC WORKS	PAUL BEKKERUS, MIKE LAMPTON
WAGES/PERSONNEL	BEN FALL, MIKE LAMPTON

OFFICIAL FINANCIAL DEPOSITORIES—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2023 year.

OFFICIAL SIGNATORY POWERS—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Benjamin Fall), Vice Mayor (Michael Bolton) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and
 The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and

In the event that one of the elected officials so designated as an official signatory power is incapacitated or unavailable to sign the Twin Valley City Council hereby designates council member Mike Lampton and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

DESIGNATED INSURANCE AGENT OF RECORD—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency transitioning into the Wild Rice Agency, as its LMCIT Insurance Agent.

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

 RACHEL JOHNSON, CLERK-TREASURER

 BENJAMIN FALL, MAYOR

2023 FEE SCHEDULE—Council discussed updates to the fee schedule for 2023 including adding a \$25.00 delinquent assessment fee, and \$750.00/\$250.00 Cannabinoid Licensing fee. Councilmember Askelson motioned to approve and accept the 2023 fee schedule as presented. Motioned seconded by Councilmember Bolton, and the following resolution was passed.

RESOLUTION 2023—05
A RESOLUTION TO ADOPT THE FOLLOWING LIST OF CITY FEES AND CHARGES FOR THE CITY OF TWIN VALLEY FOR THE 2023 OPERATING FISCAL YEAR.

BE IT RESOLVED, Pursuant to Minnesota Law and the Twin Valley City Code, a fee schedule for City services and licensing is hereby adopted, by an affirmative vote of a majority of the Twin Valley City Council members present. The following permit fees and service charges are hereby established for the year 2023:

Administration

	NSF Check Fee	\$35.00
	Assessment Search, Police Report, Ordinance copies, Utility History	\$10.00
*new	Delinquent Assessment Fee	\$25.00
	Data Request requiring research/compilation	\$25.00/hr
	Notary (per sheet)	\$1.00
	Background Check	\$100.00
	Filing Fee (elected official)	\$2.00
	Mileage Rate	Set by IRS
	City Map 8.5 x 11	\$0.25
	COPIES	
	Standard 8.5x11	\$0.25
	Legal 11x14	\$0.25
	Poster 11x17	\$0.50
	Two Sided Sheets	\$0.30
	Colored Paper 8.5 x 11	\$0.30
	Faxes – send & receive up to 5 sheets	\$2.00
	Faxes – per sheet when more than 5 (not including cover)	\$0.50

Administrative Citation Fees

	RV Park Camping Nightly	Schedule I \$25.00
	RV Park Camping Weekly	\$100.00
	Heiberg Camping (per night)	\$10.00
	Cemetery Plot	\$150.00
	Recreational Vehicle Permit	\$20.00
	Nuisance Mowing/Maintenance	\$100.00 (min)

Animal

	Pet License	\$10.00
	Pet found without current tag	\$15.00
	Impound Fee	\$25.00/day
	Impound Fee – Repeated Violation	\$75.00/day

Business Fees

	Tobacco License	\$25.00
	Card Table/Table Games	\$5.00
	Pool Table	\$25.00
	Amusement Machines	\$25.00
	Fundraiser/Raffle Permit	\$10.00
	Peddlers License	\$25.00
*new	Cannabinoid License	\$750.00
*new	Cannabinoid License – Liquor License Holders	\$250.00

Alcohol

	Intoxicating ON -Sale	\$750.00
	Intoxicating OFF -Sale	\$100.00
	Wine License	\$150.00
	3.2% ON -Sale	\$100.00
	3.2% OFF -Sale	\$30.00
	Sunday Liquor	\$200.00
	Special One Day Permit	\$25.00
	Consumption/Display (set-ups)	\$120.00

Center Fees

	Community Center (w/out kitchen)	\$75.00
	Community Center with alcohol (w/out kitchen)	\$125.00
	Community Center Kitchen	\$25.00
	Community Center – Front for small groups	\$25.00
	Community Center – Auctions	\$150.00
	Community Center – Fundraisers	\$75.00
	Community Center – Benefits	\$0.00
	Dance Permit	\$10.00

Dance/Event Security (5 hours)	\$125.00
Additional Security (each hour over 5)	\$25.00
Table Rental	\$10.00
Chair Rental	\$1.00
Platform Rental	\$15.00
Picnic Table Rental	\$15.00
Fire and Rescue	
Fire Contract (full township)	\$3820.00
Rescue Contract (full township)	\$230.00
Fire Call – 1 st three hours	\$750.00
Fire Call – Additional hourly rate	\$300.00
Fire Calls less than one (1) hour (reviewed on a case-by-case rate)	TBD
Vehicle Accident	\$500.00
Foam Per Gallon	\$25.00
Wimmer Cabins	
Monthly Rent	\$350.00
Damage Deposit	\$300.00
Short-term Nightly	\$40.00
Short-term Weekly	\$200.00
Utility Rates	
New Connection – Water	\$900.00
New Connection – Sewer	\$725.00
Connection Charge	\$50.00
Delinquent Reconnection Charge	\$75.00
Water Testing Fee (as required by the State of MN)	\$9.72
City Service Fee (snow, mosquito, brush, misc.)	\$4.00
Storm Sewer Availability – Residential	\$4.50
Storm Sewer Availability – Commercial	\$13.50
Late Fee	\$15.00
Meter Base	\$20.00
Meter Replacement	\$170.00
Afterhours Service Call	\$75.00
WATER	
Base Rate (Residential & Basic Commercial) Usage under 1600	\$39.50
Water Usage per 1000 gallons	\$3.00
Vacancy Rate	\$15.00
Commercial—Large Users under 50,000 gallons	\$150.00
Commercial—Large User per gallon over 50,000	\$2.00/gal
SEWER	
Base Rate	\$26.50
Commercial—Large User	\$75.00
Commercial Large User over 50,000 gallons (water usage)	\$1.00/gal
Vacancy Rate	\$10.00
GARBAGE (Rates set by Fuch's Sanitation)	
City Admin Fee (included in charges below)	\$2.00
Single Garbage	\$13.89
Family Garbage	\$16.13
Residential Garbage Tax	9.75 %
Commercial Group 1 – A	\$17.06
Commercial Group 1 – B	\$19.21
Commercial Group 1 – C	\$21.36
Commercial Group 2 – A	\$18.61
Commercial Group 2 – B	\$13.18
Commercial Group 3	\$25.22
Commercial Group 4 – A	\$35.91
Commercial Group 4 – B	\$48.36
Commercial Group 4 – C	\$82.34
Commercial Group 5	\$71.95
Commercial Group 6 – A	\$88.00
Commercial Group 6 - B	\$157.07
Commercial Group 7	\$303.34
Commercial Group 8	\$781.74
Commercial Garbage Tax	17.00 %

Land Use – Zoning/Building Permits

Fences, Decks, Small Storage Units (non-permanent)	\$10.00
Permanent Storage Unit – Secured/Slab	\$15.00
Additions, Porches, Patios—attached	\$20.00
Garages/Structures/Outbuildings—not attached	\$25.00
New Construction—Residential	\$50.00
New Construction—Commercial	\$100.00
Penalty – <i>projects started without council approval</i>	\$10.00

Zoning Ordinance—Change Requests

Zoning Change	\$150.00
Zoning Fine—If construction began prior to approval	\$150.00
Variance/Conditional Use Request	\$150.00

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

ASSIGNMENT FOR THE COMMITMENT OF CITY RESERVES— Councilmember Bolton introduced the following resolution to approve the Commitment of Reserves to the following areas and/or departments. Motion seconded by Councilmember Lampton and the following resolution was passed.

RESOLUTION 2023—06

RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2023 FISCAL YEAR

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

NOW THEREFORE BE IT FURTHER RESOLVED that the following City of Twin Valley reserves be assigned and committed as follows:

ID	Description	Amount
9195	2012A Utility Bond	\$5,161.58
10388	2012A Utility Bond	\$37,191.05
63012	Community Center Reserves	\$27,394.60
63113	Community Center Reserves	\$5,000.00
11811	EDA Reserves	\$12,778.62
11812	EDA Reserves	\$6,373.32
63110	Fire Department - Equipment	\$3,000.00
22109	Fire Department - Truck Fund	\$8,835.10
63143	Fire Department - Truck Fund	\$50,000.00
22211	Fire Department Equipment Fund	\$8,320.86
63244	Fire Department Reserves	\$10,000.00
63011	Fire Department Reserves	\$26,394.63
21932	Fire Department Veh/Equip Fund	\$11,035.35
12586	Fire Equipment Fund	\$1,046.98
12587	Fire Equipment Fund	\$1,307.63
7528	General Fund Reserves	\$49,526.39
9192	General Fund Reserves	\$5,161.58

10045	General Fund Reserves	\$7,116.60
10375	General Fund Reserves	\$9,045.70
10984	General Fund Reserves	\$41,961.87
11644a	General Fund Reserves	\$3,878.11
12422	General Fund Reserves	\$20,788.63
12423	General Fund Reserves	\$26,722.89
62868	General Fund Reserves	\$7,589.82
63111	General Fund Reserves	\$3,000.00
10043	General Fund Reserves (Org. Water)	\$11,231.85
11755	General Fund Reserves (Original EDA)	\$12,736.32
307425471	Liquor Store -Building Improvement Fund	\$50,168.68
10841	Liquor Store Reserves	\$10,412.17
11400	Liquor Store Reserves	\$14,331.66
62675	Parks Reserves	\$10,228.44
63114	Parks Reserves	\$3,400.00
63245	Parks Reserves	\$15,000.00
12424	Public Works Equipment	\$33,178.62
62714	Public Works Equipment	\$20,648.06
63112	Public Works Reserves	\$4,000.00
63115	Rescue Department - Equipment	\$2,500.00
21925	Rescue Equipment Fund	\$523.20
22121	Rescue Equipment Fund	\$1,971.34
63010	Rescue Fund Reserves	\$5,050.16
63251	Rescue Reserves	\$3,500.00
12501	Rescue Vehicle Fund	\$863.59
12524	Rescue Vehicle Fund	\$915.21
12538	Rescue Vehicle Fund	\$1,004.46
22301	Rescue Vehicle Fund	\$2,736.38
	TOTAL RESERVES	\$593,031.45

Upon a roll call vote taken thereon the following voted in favor of said resolution: Mark Askelson, Paul Bekkerus, Michael Bolton, Ben Fall, & Mike Lampton; and the following voted against: None. WHEREUPON said resolution for the commitment of reserves was duly adopted this 9th day of January, 2023.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

CANNABINOID ORDINANCES—Council discussed changing original language to update the fee for licenses to \$750.00 regular, or \$250.00 for establishments holding an intoxicating liquor license. Council also discussed waiving the fee for licensed pharmacists. MA/ML-m/s/p to approve these amendments and move the final reading to February 12th for adoption.

NEW BUSINESS—PB/ML-m/s/p to approve renewal of liquor license for 2023 for You Betcha Bowling Center. Council received multiple ordinance samples to allow for poultry to be kept inside the City of Twin Valley. Discussed allowing up to 6 hens, no roosters, and ensuring that there is adequate enclosures and shelters. Council agreed there will be a fee, however did not settle on the final amount. Requested Clerk Johnson use the

ordinance samples to draft an ordinance for adoption with the Councils requests for the February Council Meeting.

MA/ML-m/s/p to approve the following checks cancelled/voided in 2022.

Check #	Vendor	Check Date	Amount
22102L	Heggies Pizza	10/5/2022	\$ 730.95
21675L	Payroll	12/29/2021	\$ 23.07
21820L	Southern Glazers	3/15/2022	\$ 1,277.26
31589	NCE	3/23/2022	\$ 100.00
31611	Gerry's Foods	4/6/2022	\$ 7.80
21375L	Payroll	6/30/2021	\$ 28.83
22170L	Starter Cash	12/01/2022	\$ 500.00
22157L	Gerry's Foods	11/15/2022	\$551.57
32019	Gerry's Foods	11/15/2022	\$113.81

FYI/OTHER—Council given notice from the League of Minnesota Cities Insurance Trust of the 2022 P/C Insurance Dividend \$5471. Council received letter from the Northwest Regional Development Commission requesting nominations for a Norman County Municipal Representative to serve on the Commission. Nominations will be accepted until January 27th.

Council adjourned at 8:34PM, MB/ML-m/s/p.

Attest: _____
 RACHEL JOHNSON, CLERK TREASURER

Signed: _____
 BENJAMIN FALL, MAYOR

**MONDAY, January 30 2023 – TWIN VALLEY CITY COUNCIL
 SPECIAL MEETING
 Twin Valley Community Center – 6:00 PM**

MEMBERS: Mark Askelson, Paul Bekkerus, Michael Bolton, Mike Lampton

OTHERS: Connie Hamernik

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held a special meeting on Monday, January 30, 2023. Vice Mayor Bolton called the meeting to order at 6:00PM.

Mayor Fall submitted his resignation from the Twin Valley City Council on 01/19/2023, due to being appointed as the Norman County Sheriff. Both Councilmember Askelson and Bolton expressed willingness to step into Mayor position. Councilmember Bekkerus expressed concerns over possible conflict of interest between Bolton and Clerk Johnson, it was also noted that Askelson could possibly have a conflict of interest between himself and his father Kerry Askelson as an employee as well. Councilmember Lampton had no issues with Vice Mayor Bolton stepping into position.

Councilmember Bekkerus motioned to accept the resignation of Fall, declare a vacant council seat, and appoint Councilmember Bolton as Mayor. Motion was seconded by Councilmember Lampton and the following resolution was passed.

RESOLUTION 2023—07

A RESOLUTION ACCEPTING RESIGNATION OF MAYOR BENJAMIN FALL, DECLARING A VACANCY, AND APPOINTING NEW MAYOR

WHEREAS, The Twin Valley City Council has received written resignation of Mayor Benjamin Fall, effective on January 19, 2023.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TWIN VALLEY, MINNESOTA AS FOLLOWS:

- 1) The Council accepts Benjamin Fall's resignation as described above.
- 2) The Council declares that a vacancy exists on the Council effective on January 30, 2023.
- 3) It is declared that Michael Bolton, who is eligible for election to this office, shall be appointed to said office until the next general election for the City of Twin Valley.

4) The Council declares that a new vacancy exists on the Council resulting from appointment. Passed by the City Council of Twin Valley, Minnesota this 30th day of January, 2023. Ayes—Askelson, Bekkerus, Bolton, & Lampton. Nays—None.

RACHEL JOHNSON, CLERK-TREASURER

MICHAEL BOLTON, MAYOR

Clerk was asked to post and publish notice of vacancy to Councilmember Bolton’s Council seat to be discussed at the next Council meeting scheduled for Monday, February 13, 2023. Council committees and appointments will be adjusted at that time. Meeting adjourned 6:11PM, MA/PB-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
MICHAEL BOLTON, MAYOR

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