

**MONDAY, August 14, 2023 – TWIN VALLEY CITY COUNCIL  
REGULAR MONTHLY MEETING  
Twin Valley Community Center – 7:00 PM**

**MEMBERS:** Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

**STAFF:** Askelson, Douville, Nysetvold.

**OTHERS:** Deputy Fettig, Deputy West, C. Hamernik, K. Fevig, G. Fevig, T. Carlsrud, P. Douville, K. Bennefeld, T. Bennefeld, M. Thornton, K. Thornton, K. Seeger, K. Bekkerus, S. Piche, M. Gordon, C. Kemper, B. Crompton, R. Bentley, H. Pederson, J. Pelinka.

**PURSUANT DUE TO CALL** and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, August 14, 2023. Mayor Bolton called the meeting to order at 7:00PM.

**MONTHLY BUSINESS**

Minutes—TC/PB-m/s/p to approve July Minutes as written.

Disbursements—MLMA-m/s/p to approve disbursements totaling \$195,842.64 as detailed below.

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
2ND TO NONE SEPTIC SOLUTIONS, LLC	Contracted Service	\$2,748.78
A.F.L.A.C. WEST REGION	Employee Benefit	\$354.85
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$48.33
ARAMARK UNIFORM SERVICES	Contracted Service	\$272.28
ARVIG	Telephone/Internet	\$557.47
AUTO VALUE MAHNOMEN	Repairs & Maintenance	\$83.56
BANKCARD CENTER	Operating Supplies	\$1,641.83
BOUND TREE MEDICAL LLC	Operating Supplies	\$43.72
BURLEY'S TREE SERVICE	Contracted Service	\$3,300.00
CEDAR SENSE	Heiberg Signage	\$1,863.60
CHRISTINE HELZER	Refund - CC Rental	\$275.00
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$172.88
COMMUNITY CO-OPS-Lake Park	Utility	\$1,202.81
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$161.06
EFTPS-ONLINE	Payroll Taxes	\$5,024.18
FURTHER	Employee Benefit	\$944.50
GERRY'S FOODS, INC	Operating Supplies	\$57.27
JOHN DEERE FINANCIAL	Repairs & Maintenance	\$201.19
JULIN LAW OFFICE, PLLC	Professional Fee	\$30.00
KRJB FM RADIO	Advertising	\$590.00
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	\$2,366.79
LUNDE BLADE & GRAVEL, LLC	Contracted Service	\$157.30
MARCO TECHNOLOGIES LLC	Contracted Service	\$48.47
MATRIX TRUST COMPANY	Employee Benefit	\$55.00
MJM NYSETVOLD INC.	Contracted Service	\$453.38
MN DOR - PAYROLL TAX	Payroll Taxes	\$1,157.72
NORMAN COUNTY ATTORNEY'S OFFICE	Professional Fee	\$575.00

OFFICE SUPPLIES PLUS*	Operating Supplies	\$58.87
OTTERTAIL POWER CO.	Utility	\$2,481.15
PAYROLL	Wages	\$22,951.79
P.E.R.A. - SDR DIVISION	Employee Benefit	\$6,109.97
PREMIUM WATERS	Contracted Service	\$41.75
RACHEL JOHNSON	Operating Supplies	\$8.98
SANFORD HEALTH PLAN	Employee Benefit	\$2,158.58
TAYLOR BENNEFELD	Reimbursement - Parade Supply	\$258.99
TWIN VALLEY HARDWARE	Repairs & Maintenance	\$157.77
USABLE LIFE	Employee Benefit	\$17.78
VERIZON WIRELESS	Telephone/Internet	\$176.31
VICTOR LUNDEEN COMPANY	Operating Supplies	\$218.26
	<b>GENERAL FUND TOTAL</b>	<b>\$59,027.17</b>
A.F.L.A.C. WEST REGION	Employee Benefit	\$120.72
ANDERS VALLEY PUBLISHING, LLC	Operating Supplies	\$104.70
ARAMARK UNIFORM SERVICES	Contracted Service	\$87.92
ARVIG	Telephone/Internet	\$116.76
BANKCARD CENTER	Operating Supplies	\$156.70
COMMUNITY CO-OPS-Lake Park	Utility	\$224.94
CORE & MAIN LP	Repairs & Maintenance	\$1,060.43
EFTPS-ONLINE	Payroll Taxes	\$1,504.17
FURTHER	Employee Benefit	\$332.75
GERRY'S FOODS, INC	Operating Supplies	\$31.26
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	\$309.17
LINK COMPUTER CORPORTATION	Software	\$3,000.00
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
McCOLLUM HDWE, INC.	Repairs & Maintenance	\$44.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$257.04
MN DOR - SALES & USE TAX	Sales Tax	\$122.00
MN PUBLIC FACILITIES AUTHORITY	Bond Principal/Interest	\$10,360.01
OTTERTAIL POWER CO.	Utility	\$1,496.28
PAYROLL	Wages	\$4,936.20
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,013.71
SANFORD HEALTH PLAN	Employee Benefit	\$669.83
TWIN VALLEY HARDWARE	Repairs & Maintenance	\$87.04
USABLE LIFE	Employee Benefit	\$19.54
VERIZON WIRELESS	Telephone/Internet	\$32.83
VICTOR LUNDEEN COMPANY	Operating Supplies	\$200.00
	<b>WATER FUND TOTAL</b>	<b>\$26,360.50</b>
A.F.L.A.C. WEST REGION	Employee Benefit	\$120.72
ARAMARK UNIFORM SERVICES	Contracted Service	\$87.92

ARVIG	Telephone/Internet	\$81.02
BANKCARD CENTER	Operating Supplies	\$100.00
COMMUNITY CO-OPS-Lake Park	Utility	\$61.67
EFTPS-ONLINE	Payroll Taxes	\$1,504.14
FURTHER	Employee Benefit	\$332.75
GERRY'S FOODS, INC	Operating Supplies	\$8.70
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	\$309.18
LINK COMPUTER CORPORTATION	Software	\$2,000.00
MATRIX TRUST COMPANY	Employee Benefit	\$72.50
MN DOR - PAYROLL TAX	Payroll Taxes	\$257.00
OTTERTAIL POWER CO.	Utility	\$257.11
PAYROLL	Wages	\$4,936.20
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,013.67
RMB ENVIRONMENTAL LABS, INC.	Professional Fee	\$158.99
SANFORD HEALTH PLAN	Employee Benefit	\$669.82
TWIN VALLEY HARDWARE	Repairs & Maintenance	\$12.15
USABLE LIFE	Employee Benefit	\$19.53
VERIZON WIRELESS	Telephone/Internet	\$32.83
VICTOR LUNDEEN COMPANY	Operating Supplies	\$200.00
	<b>SEWER FUND TOTAL</b>	<b>\$12,235.90</b>
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$11,904.71
LINK COMPUTER CORPORTATION	Software	\$750.00
MN DOR - SALES & USE TAX	Sales Tax	\$714.00
	<b>GARBAGE FUND TOTAL</b>	<b>\$13,368.71</b>
ANDERS VALLEY PUBLISHING, LLC	Advertising	\$238.50
ARVIG	Telephone/Internet	\$317.93
BANKCARD CENTER	Operating Supplies	\$235.32
BERGSETH BROS.	Merchandise for Resale	\$3,450.00
BEVERAGE WHOLESALERS	Merchandise for Resale	\$1,526.25
BLUE ENGLISH	Entertainment	\$1,500.00
BREAKTHRU BEVERAGE	Merchandise for Resale	\$3,200.39
CASH - CITY OF TWIN VALLEY	Starter Cash - Town & Country	\$1,900.00
COCA-COLA BOTTLING HIGH COUNTRY	Merchandise for Resale	\$903.00
COMMUNITY CO-OPS-Lake Park	Utility	\$56.71
D-S BEVERAGES	Merchandise for Resale	\$10,834.19
ECOLAB PEST ELIMINATION DIVISION	Contracted Service	\$201.89
EFTPS-ONLINE	Payroll Taxes	\$2,419.51
ELECTRO WATCHMAN, INC.	Contracted Service	\$160.74
FURTHER	Employee Benefit	\$233.48
GENERAL PARTS LLC	Repairs & Maintenance	\$1,210.68
GERRY'S FOODS, INC	Merchandise for Resale	\$1,683.26

GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$836.50
HEGGIES PIZZA, LLC	Merchandise for Resale	\$2,165.20
HENRY'S FOODS INC.	Merchandise for Resale	\$7,744.13
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$7,522.10
KASEYA US, LLC	Contracted Service	\$200.00
LEAGUE OF MN CITIES INS TRUST	Insurance Adjustment - WC	\$522.86
McKINNON COMPANY, INC.	Merchandise for Resale	\$8,709.20
MINNESOTA SISTERS	Uniform	\$224.00
MN DOR - PAYROLL TAX	Payroll Taxes	\$381.46
MN DOR - SALES & USE TAX	Sales Tax	\$5,537.00
MN MUNICIPAL BEVERAGE ASSN.	Membership Dues	\$600.00
OFFICE SUPPLIES PLUS*	Operating Supplies	\$37.26
OTTERTAIL POWER CO.	Utility	\$1,013.20
OVERLOADED LAUNDRY SERVICE, LLC	Contracted Service	\$143.28
PAYROLL	Wages	\$11,089.06
P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,092.74
PEPSI-COLA **	Merchandise for Resale	\$201.82
RACHEL JOHNSON	Operating Supplies	\$51.40
ROGER BENTLEY	Operating Supplies	\$105.00
SANFORD HEALTH PLAN	Employee Benefit	\$427.22
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$5,717.72
TWIN VALLEY HARDWARE	Repairs & Maintenance	\$27.68
USABLE LIFE	Employee Benefit	\$3.91
VICTOR LUNDEEN COMPANY	Operating Supplies	\$425.77
	<b>LIQUOR FUND TOTAL</b>	<b>\$84,850.36</b>
	<b>DISBURSEMENT TOTAL</b>	<b>\$195,842.64</b>

**COMMUNITY**—Karen and Gordon Fevig expressed concerns to the City Council as a result of a billing received for a water main repair at 300 Lincoln Ave NW on May 4, 2023. Their dispute with the billing is due to the repairs to the water line being under the street and not directly on their property. The City of Twin Valley follows the Minnesota Rural Water policy that property owners are responsible for their entire service line up to the connection to the City main service line, only to exclude the city shut off valve. Mr. Fevig disagreed with this policy, expressing that many other cities do not operate under the same guidelines therefore the City of Twin Valley should not either. Council expressed that the City will not be changing policy at this time.

PB/ML-m/s/p to approve building permit request to erect a storage shed at 605 Main Ave E.

PB/TC-m/s/p to approve a donation of \$100.00 towards Titan Athletics.

**LIQUOR STORE**—Gross sales for July, \$63,910.22. YTD cash basis at 07/31/23 shows revenue of \$5,509.40. Clerk Johnson updated the Council on financials and inventory. A full inventory has been completed, showing a discrepancy of \$8979.36. Many single item discrepancies were found during the inventory, some being accounted for due to items not properly entered into the POS and inventory system. Will reset the system for new management for the remainder of the year. Another inventory check will be completed by the new management and liquor committee in the coming months, as well as spot checks monthly. Beer garden final income from Town & Country Days totaled 700.99. ML/MA-m/s/p to approve donation to the Twin Valley Community Booster Club. Interim assistant manager Nysetvold updated the Council on events. Expressed need for more bartending staff. Previous employee, Denise Rasmussen, has returned to cover some day shifts until school resumes in

September. Nysetvold will also be reaching out to previous employee Karen Simon-Thompson to inquire about returning one day per week, but would like to advertise for more evening help. MA/TC-m/s/p to advertise for more part-time bartenders.

Briefly discussed Manager position. Six applications have been received. Each member of the Council will choose their top 2-3 picks and Johnson will schedule interviews as soon as possible with the top candidates.

**PUBLIC WORKS**—Askelson gave a general report of operations. Will be exercising water valves this week, with sewer line cleaning planned for the next week. Has spoken with Maguire about having the water tower repainted before the fall, as discussed last year after issues with the new paint due to the cold weather. The USDA has requested the Council approve the loan agreement for the upcoming wastewater and ponds project. Councilmember Lampton motioned to introduce the following resolution, seconded by Councilmember Askelson. **RESOLUTION 2023—16**

**RESOLUTION AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS LOCAL GOVERNMENT FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE**

**WHEREAS**, it is necessary for the City of Twin Valley (hereinafter called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Two Million One Hundred Eight Thousand pursuant to the provisions of MN Statutes Chapter 475, 444 and Sec. 115.46; and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.

2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time

it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).

3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.

4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.

5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.

6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short-lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation. Under the terms offered by the Government; that the Mayor and Clerk-Treasurer of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

**WHEREUPON** said resolution was duly adopted this 14<sup>th</sup> day of August, 2023.

Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton.

Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER

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MICHAEL BOLTON, MAYOR

Council discussed the city's financial need to increase the current monthly sewer rate in preparation for the upcoming project expense. The USDA reviewed the current financials for the city sewer fund and with the new loan repayment cost, suggested the cost per equivalent dwelling units in the city (477 units) should be increased to \$40.39. Current flat rate is set at \$26.50 for sewer services. Clerk Johnson suggested raising the rate to match the current water rate at \$39.50. Council approved. Councilmember Christianson motioned to raise sewer rate to \$39.50 as of January 1, 2024. Motion seconded by Councilmember Lampton and the following resolution was passed. **RESOLUTION 2023—17**

**A RESOLUTION TO AMEND THE TWIN VALLEY CITY FEE SCHEDULE ORDINANCE NO. 170.30.11.101—UTILITY SERVICE FEES, TO REFLECT AN INCREASE OF THE MONTHLY USER RATES FOR TWIN VALLEY SEWER RESIDENTIAL AND COMMERCIAL USERS.**

**WHEREAS**, under advisement from Ulteig Engineering and United States Department of Agriculture, Rural Development, it has been suggested to the City Council that to continue to smooth operation of the Twin Valley Sewer and Ponds systems improvements will need to be completed, with a project estimated total of \$3,257,000; and

**WHEREAS**, the City will be receiving a loan amounting to \$2,108,000 with a yearly payback amount estimated around \$80,502; and

**WHEREAS**, the current wastewater operating budget will not be sufficient to cover new debt and current operating cost; and

**WHEREAS**, the Twin Valley City Council has determined that the user fees for the sanitary sewer services will need to be increased to meet this new debt and future operating costs.

**THEREFORE, BE IT RESOLVED**, that the sanitary sewer rate increase to \$39.50 monthly per unit will take effect on January 1, 2024 for the purposes of generating the necessary revenues for the City of Twin Valley Sanitary Sewer fund, upon meeting full passage and publication requirements.

**WHEREUPON** said resolution was duly adopted this 14<sup>th</sup> day of August, 2023.

Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton.

Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER

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MICHAEL BOLTON, MAYOR

Council welcomes public comment and/or concerns to be heard at any future meeting before this change is to take place officially.

**EDA/PARKS**—Mark Askelson updated Council on EDA/Parks meeting discussion. The new sign has been installed at Heiberg Park; a lot of positive feedback has already been received. The EDA received a new business loan request from LeAnn Moen with the Grove Kitchen, Coffee, and Bake Shop for \$10,000 to assist in the purchase of equipment. Askelson noted that he was very impressed with the business plan included with said application, and requested the council approve a loan for \$10,000 at 3% interest for a term of 10 years, first payment being deferred until January 2024. Councilmember Bekkerus motioned to approve, seconded by Councilmember Lampton and the following resolution was passed. **RESOLUTION 2023—18**

**RESOLUTION TO APPROVE AN ECONOMIC DEVELOPMENT AUTHORITY LOAN TO LEANN MOEN FOR THE OPERATION AND START UP OF NEW BUSINESS IN TWIN VALLEY**

**WHEREAS**, Leann Moen has applied for a \$10,000 loan from the Twin Valley Economic Development Authority (EDA) and the City of Twin Valley for the start-up and operation of a new business to be located in Twin Valley at 101 1<sup>st</sup> St NW (The Grove Kitchen), and

**WHEREAS**, the requested funding will be used to purchase operating supplies, to also be used as collateral against the loan funds.

**THEREFORE, BE IT RESOLVED**, the City of Twin Valley City Council does hereby approve a loan of \$10,000, at an annual percentage rate of 3% for a payment period of ten (10) years, payments deferred until January 2024 to Leann Moen/The Grove Kitchen, for the purpose of business startup, purchase of operating equipment/supplies and expenses based on the recommendation of the Twin Valley EDA to approve.

**WHEREUPON** said resolution was duly adopted this 14<sup>th</sup> day of August, 2023.

Ayes—Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton.

Nays—none.

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RACHEL JOHNSON, CLERK-TREASURER

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MICHAEL BOLTON, MAYOR

EDA received resignation from member Harrell. Requested clerk have advertisement for new members placed in the Twin Valley Times as well as on social media and around town on flyers.

Brief discussion regarding possibly installing a culvert at the Otterson bridge for parking. Bekkerus noted that it seems to be working fine without one at the present time.

Lampton requested public works take a look at the City of Twin Valley sign on the north side of town, noticed that a portion of the monument has fallen apart.

**POLICE**—Douville reported 43 calls for July. The new pickup has arrived, working on getting equipment quotes prepared. MA/ML-m/s/p to approve taking the 2014 Ford Squad vehicle out of commission. Will dismantle and keep the items that are still of use. Will discuss the sale of said vehicle at a later date. Council given information regarding valid uses for the Minnesota Public Safety Aid that the City will be receiving in December.

**FIRE/RESCUE**—Lampton reported the fire department had 1 medical assist call and rescue had 22 calls. Department received Pioneer Grant to purchase grain bin rescue auger and drill. Expressed need for new volunteer members on both the fire and rescue squads. EMR classes are starting soon and the department will provide for training to any interested volunteers.

**FINANCIALS**—Council given July financial statements to review. No questions or concerns expressed.

**NEW BUSINESS**—Request received from Rachel Brandt with Lutheran Social Services about using the Community Center as a Senior meal site Monday-Friday. Mayor Bolton sees no reason why they should not be able to use the facility at no charge. Members of LSS will take care of opening and clean-up for this use. MA/TC-m/s/p to approve allowing senior meals to be hosted at the TV Community Center at no charge to LSS.

The current web host for the City of Twin Valley website, Gov Office, has been sold to Catalis. As a result, if the city remains with Catalis the yearly cost will be increasing to 1,995.00 with a 6% yearly increase for four years. Clerk Johnson brought forward three options for the Council to consider—Catalis, Revize, and TownWeb. Based off of price point, implementation fees, and services/options Johnson requested Council approval to accept proposal from TownWeb for a yearly fee of \$2,015 (only \$605 for the first year) for a four-year contract with no implementation fee. ML/MA-m/s/p to accept proposal from TownWeb. *(Full proposals available for review in clerk's office).*

Lakes Community Coop requested the City appoint a new member to the rate setting committee. Councilmember Christianson volunteered and will attend meeting later in August on behalf of the City of Twin Valley.

**FYI/OTHER**—The State has released certified LGA amounts for 2024, Twin Valley will be receiving \$365,282. Mayor Bolton expressed appreciation to all the citizens that attended the meeting to show community support.

MA/PB-m/s/p to adjourn meeting. 8:17PM

Attest: \_\_\_\_\_  
RACHEL JOHNSON, CLERK-TREASURER

Signed: \_\_\_\_\_  
MICHAEL BOLTON, MAYOR



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**MONDAY, August 21, 2023 – TWIN VALLEY CITY COUNCIL  
LIQUOR STORE MANAGER INTERVIEWS  
Twin Valley Community Center – 6:00 PM**

**MEMBERS:** Mark Askelson, Paul Bekkerus, Michael Bolton, Tracy Christianson, Mike Lampton

**CANDIDATES:** Sarah Piche, Toni Nysetvold, Isaac Hendricks.

Candidate interviews were held as follows: Sarah Piche 6:00pm-6:28pm, Toni Nysetvold 6:30pm-7:00pm, Isaac Hendricks 7:00-7:19.

Council discussed each candidate’s interview, noting that all three interviewees were qualified for the position. MA/TC-m/s/p to make a job offer to Toni Nysetvold, following the wage scale to start at \$20.19, with a probational period of 6 months.

MA/PB-m/s/p to adjourn, 7:57PM.

Attest: \_\_\_\_\_

RACHEL JOHNSON, CLERK-TREASURER

Signed: \_\_\_\_\_

MICHAEL BOLTON, MAYOR

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