

**MONDAY, January 13, 2020 – REGULAR MONTHLY MEETING
TWIN VALLEY COMMUNITY CENTER – 7:00 PM**

MEMBERS: Ben Fall, Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobmeyer

OTHERS: Kerry Askelson, Jason Douville, Lori Skaurud, Kendell Harrell, Mark Askelson, MariJo Vik, Sarah Kjono, Mitch Pallansch, & Paul Bekkerus

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held its regular monthly meeting on Monday, January 13, 2020. Mayor Fall called the meeting to order at 7:00 PM.

CITIZENS FORUM—Paul Bekkerus approached Council to question if any progress has been made on update the City Street signage. Signs have been ordered and are at the City Shop waiting for Spring to install. Also asked Council about current Snow Removal Policy. Raised concerns about previous snowfall in which no plows were out and travel was difficult and/or impossible due to lack of plowed roads. Questioned if City plows could make multiple passes during snow storms to make travel possible, especially for emergency response vehicles. Askelson explained that due to the amount of snow and the conditions City employees did not plow until the majority of the snow storm had passed. Askelson and Douville also agreed that should any medical (or other) emergency arise, the Askelson or Thorsen would bring plow out to lead response vehicles. Council agreed to review policy for any possible updates at February meeting.

ADDITIONS TO AGENDA—ML/JP-m/s/p to approve the following additions to the Agenda since original printing—1) Audit Engagement Letter HPK, 2) KCH Pay Request #4 for \$105,157.51.

NORMAN COUNTY CHILDCARE COALITION—Sarah Kjono from Norman-Mahnomen Public Health and Mitch Pallansch from the Twin Valley Assisted Living addressed Council to discuss the new Coalition and their mission to bring more child care to the area. The Coalition formed roughly one year ago after the Norman County EDA focus groups determined there was a great community need for more child care in the area. Statistics show that the City of Twin Valley alone lacks over 40 needed child care openings. Kjono and other members of the Coalition applying for multiple grants to help fund and create a “Pod Family Childcare Facility” which will be located in the Twin Valley Living Center. Kjono is hopeful to have the new facilities up and running by August 1st. Council Members, including Mayor Fall, expressed full support for this initiative.

MONTHLY BUSINESS

Minutes—ND/MB-m/s/p to approve minutes for 12/09/19 and 12/09/19 as presented.

Disbursements—JP/MB-m/s/p to approve claims for 12/10/2019 – 12/31/2019 for \$91,552.33 and 01/01/2020 – 01/13/2020 for \$2,116,735.12 and Payroll periods 12/01/2019 – 12/14/2019 for \$11,843.81 and 12/15/2019 – 12/28/2019 for \$9,699.89 for a disbursement total of \$2,229,830.15.

VENDOR	DESCRIPTION	AMOUNT
A.F.L.A.C. WEST REGION	Employee Benefit	\$130.03
AMERIPRIDE SERVICES, INC.	Operating Supply	\$257.46
ARVIG	Telephone/Internet	\$1,151.02
BANKCARD CENTER	Operating Supply	\$912.21
BUCKLE'S HARDWARE	Repairs & Maintenance	\$117.83
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$202.32
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel Charges	\$4,680.76
DAKOTA PLUMBING	Repairs & Maintenance	\$1,080.00
DVS RENEWAL	Professional Fee	\$38.50
EFTPS-ONLINE	Payroll Taxes	\$2,417.85
EMSRB	Training	\$100.00

FURTHER	Employee Benefit	\$235.00
GERRY'S FOODS, INC	Operating Supply	\$8.99
GRAND FORKS FIRE EQUIPMENT LLC	Repairs & Maintenance	\$477.00
JOHN GALL	Reimbursement, Travel	\$147.55
JOSHUA MATTESON	Wages, duplicate	\$1,202.86
JULIN LAW OFFICE, PLLC	Professional Fee	\$59.50
LUNDE BLADE & GRAVEL, LLC	Contracted Service	\$356.25
MARCO TECHNOLOGIES LLC	Contracted Service	\$40.61
MEDICA	Employee Benefit	\$2,718.01
MN DOR - PAYROLL TAX	Payroll Taxes	\$546.44
MN STATE FIRE DEPT. ASSN (MSFDA)	Dues/Subscriptions	\$175.00
MOONSHINERS SNOWMOBILE CLUB, INC	DNR Grant AID	\$14,163.12
OFFICE SUPPLIES PLUS*	Operating Supply	\$6.56
OTTERTAIL POWER CO.	Electricity	\$3,338.60
P.E.R.A. - SDR DIVISION	Employee Benefit	\$3,281.06
PAYROLL	Wages	\$11,028.64
PRODUCTIVITY PLUS ACCOUNT	Repairs & Maintenance	\$315.34
TD AMERITRADE TRUST COMPANY	Employee Benefit	\$55.00
TEAM LABORATORY CHEMICAL, LLC	Operating Supply	\$108.00
TRUE NORTH EQUIPMENT CO.	Repairs & Maintenance	\$88.75
TWIN VALLEY POSTMASTER	Rent	\$120.00
TWIN VALLEY TIMES	Publishing/Advertising	\$81.00
UNITED VALLEY BANK	CD Purchase	\$47,000.00
USABLE LIFE	Employee Benefit	\$21.45
VERIZON WIRELESS	Telephone/Internet	\$392.67
	GENERAL FUND TOTAL	\$97,055.38
NORTHLAND TRUST SERVICES, INC.	2013A Bond Payoff	\$2,063,222.50
	2013A BOND TOTAL	\$2,063,222.50
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
AMERIPRIDE SERVICES, INC.	Operating Supply	\$82.54
ARVIG	Telephone/Internet	\$224.87
BANKCARD CENTER	Operating Supply	\$57.33
BUCKLE'S HARDWARE	Repairs & Maintenance	\$70.39
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel Charges	\$749.60
DVS RENEWAL	Professional Fee	\$28.88
EFTPS-ONLINE	Payroll Taxes	\$726.68
FURTHER	Employee Benefit	\$52.50
HAWKINS, INC.	Professional Fee	\$10.00
MEDICA	Employee Benefit	\$1,019.21
MN DOR - PAYROLL TAX	Payroll Taxes	\$611.31
MN DOR - SALES & USE TAX	Sales Tax	\$107.00
OTTERTAIL POWER CO.	Electricity	\$1,516.13
P.E.R.A. - SDR DIVISION	Employee Benefit	\$540.44
PAYROLL	Wages	\$2,350.47
RACHEL JOHNSON	Reimbursement, Travel	\$62.24
TD AMERITRADE TRUST COMPANY	Employee Benefit	\$72.50
ULTEIG ENGINEERS, INC.	Contracted Service	\$7,218.30

USABLE LIFE	Employee Benefit	\$13.62
VERIZON WIRELESS	Telephone/Internet	\$68.50
	WATER FUND TOTAL	\$15,687.12
A.F.L.A.C. WEST REGION	Employee Benefit	\$100.93
AMERIPRIDE SERVICES, INC.	Operating Supply	\$82.54
ARVIG	Telephone/Internet	\$224.89
BUCKLE'S HARDWARE	Repairs & Maintenance	\$22.62
COLONIAL LIFE INSURANCE CO.	Employee Benefit	\$3.68
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel Charges	\$347.24
DVS RENEWAL	Professional Fee	\$28.87
EFTPS-ONLINE	Payroll Taxes	\$726.68
FURTHER	Employee Benefit	\$52.50
MEDICA	Employee Benefit	\$1,019.21
MN DOR - PAYROLL TAX	Payroll Taxes	\$114.51
OTTERTAIL POWER CO.	Electricity	\$107.58
P.E.R.A. - SDR DIVISION	Employee Benefit	\$540.49
PAYROLL	Wages	\$2,350.47
RMB ENVIRONMENTAL LABS, INC.	Professional Fee	\$79.00
TD AMERITRADE TRUST COMPANY	Employee Benefit	\$72.50
USABLE LIFE	Employee Benefit	\$13.60
VERIZON WIRELESS	Telephone/Internet	\$68.50
	SEWER FUND TOTAL	\$5,955.81
FUCHS SANITATION SERVICE, INC.	Contracted Service	\$4,963.90
MN DOR - SALES & USE TAX	Sales Tax	\$802.00
	GARBAGE FUND TOTAL	\$5,765.90
A.F.L.A.C. WEST REGION	Employee Benefit	\$28.08
ARVIG	Telephone/Internet	\$431.51
BERGSETH BROS.	Merchandise for Resale	\$5,634.10
BEVERAGE WHOLESALERS	Merchandise for Resale	\$45.76
BNG TECHNOLOGIES, LLC	Contracted Service	\$200.00
BREAKTHRU BEVERAGE	Merchandise for Resale	\$1,784.01
CASH - CITY OF TWIN VALLEY	Starter Cash	\$800.00
COCA-COLA BOTTLING HIGH COUNTRY**	Merchandise for Resale	\$293.50
COMMUNITY CO-OPS-Lake Park	Natural Gas/Fuel Charges	\$327.87
D-S BEVERAGES	Merchandise for Resale	\$8,162.30
EFTPS-ONLINE	Payroll Taxes	\$1,448.81
GERRY'S FOODS, INC	Operating Supply	\$55.67
GREAT NORTH PIZZA CO., LLP.	Merchandise for Resale	\$302.50
HEGGIES PIZZA, LLC	Merchandise for Resale	\$869.50
HENRY'S FOODS INC.	Merchandise for Resale	\$1,996.27
JOHNSON BROS. LQ-ST.PAUL	Merchandise for Resale	\$607.84
LORI J. SKAURUD	Reimbursement	\$48.40
McKINNON COMPANY, INC.	Merchandise for Resale	\$2,012.15
MEDICA	Employee Benefit	\$1,472.95
MN DOR - PAYROLL TAX	Payroll Taxes	\$199.28
MN DOR - SALES & USE TAX	Sales Tax	\$3,875.00
OFFICE SUPPLIES PLUS*	Operating Supply	\$122.64
OTTERTAIL POWER CO.	Electricity	\$843.66

P.E.R.A. - SDR DIVISION	Employee Benefit	\$1,060.93
PAYROLL	Wages	\$5,813.12
PERHAM LINEN	Operating Supply	\$82.40
PHILLIPS WINE & SPIRITS	Merchandise for Resale	\$2,103.65
RCB COLLECTIONS INC	Contracted Service	\$50.00
SOUTHERN GLAZER'S OF MN*	Merchandise for Resale	\$1,225.43
TEAM LABORATORY CHEMICAL, LLC	Contracted Service	\$108.00
TWIN VALLEY TIMES	Advertising	\$124.20
USABLE LIFE	Employee Benefit	\$13.91
	LIQUOR FUND TOTAL	\$42,143.44
	DISBURSEMENT TOTAL	\$2,229,830.15

COMMUNITY—Prior to meeting Dan Buckle requested Council approval to purchase new Snow Shoes for community rental. Currently there are two pairs available to check out at Buckle’s Hardware which are in need for replacement. The City currently has funding for such purposes in the amount of \$547.19. Snow shows cost between \$25 and \$200 per pair depending on the quality. ND/ML-m/s/p to approve the purchase of up to 4 pairs for new snow shoes, so long as the purchase is less than the fund balance.

FIRE/RESCUE— Fire Chief Lampton reported 3 Fire calls and 5 Rescue calls for December. Requested approval for the 2019 Fire and Rescue Hours, Fire 1126 and Rescue 440 for a total of 1556. ND/MB-m/s/p to approve hours. Rescue building is in need of cleaning, paint and ceiling tiles, MB/ND-m/s/p to approve spending up to \$1,000.00 on project. ND/JP-m/s/p to approve sending 3-4 members of the Rescue Squad to Trauma Tactics training in Fargo at a cost of \$50.00 per person.

PUBLIC WORKS—Askelson updated Council on repairs at Wimmer Cabins, new flooring has been installed in three cabins. Clerk has interested tenants and is waiting to receive applications back.

Received an estimate from Evergreen Implement in Mahnomen for the purchase of a John Deer 344L Loader Tractor. Total price would be \$125,329.52 with a three-year lease to own option. Councilmembers Dobbmeyer and Bolton have also been researching the purchase of a loader for the City to help with snow removal. Fall suggested looking into a Lease option directly from CASE or possibly a partnership with the County to purchase equipment together. Askelson will continue to research options for future meetings.

EDA/PARKS—JP/ML-m/s/p to approve spending up to \$300.00 to send EDA member Mark Askelson to a three-day EDA conference. Askelson will be attending as a member of the Twin Valley EDA as well as the Norman County EDA. Fall updated Council on EDA meeting held prior to Council meeting. EDA is looking into possible grants available through the DNR for projects. Requested Clerk Johnson formally request the assistance of Ulteig Engineer’s to manage the Splash Park Project.

Ice rink has been flooded but does have some bumps and rough spots due to snow and weather. Askelson will work to smooth out. The City received one application for the position of Ice Rink Attendant. ND/ML-m/s/p to approve hiring Theodore Booth at \$10.00/HR contingent on background check.

POLICE—Douville reported 77 calls.

LIQUOR—Skaurud reported Gross Sales for December of \$42,575.37, ATM revenue of \$256.50. Presented Council with a yearly comparison for 2018 & 2019. Updated Council on past and upcoming events. Beer taps are still experiencing issues. Skaurud is working with Tweeton to resolve.

FINANCIALS— Council received a financial statement for all city funds for year end 12/31/19 as well as current indebtedness and investments. ND/JP-m/s/p to approve the Clerk's unaudited year in financials as presented. Council received audit engagement letter from Hoffman, Philipp, & Knutson, PLLC. Auditors will begin reviewing City financials for 2019 in the coming months.

Council reviewed pay request #4 from KHC for work completed at the water treatment plant. MB/ND-m/s/p to approve payment of \$105,157.51.

NEW BUSINESS—Council presented with listing of all voided and/or cancelled checks for 2019. ND/JP-m/s/p to approve the voiding of the following check numbers: 19695L, 19861L, 19871L, 29229, 19997L, 20062L, 20063L, 20064L, 20065L, 20066L, 20067L, 20068L, 20069L, 20070L, 20071L, 20072L, 20073L, 20074L, 20075L, 20076L, 20259L, 20255L, 20306L, 20311L, 29607, 20502, 29907. Council briefly discussed policy on reissuing checks and if there was a city fee associated or not. Clerk will check into this for February meeting.

2020 ORGANIZATIONAL BUSINESS—Council was presented with a list of necessary declarations for the 2020 Fiscal Year. After review, Councilmember Bolton motioned to approve organizational declarations as presented, seconded by Councilmember Dobmeyer the following resolution was introduced.

**RESOLUTION 2020—01
CITY OF TWIN VALLEY 2020 ORGANIZATIONAL DECLARATION RESOLUTION**

WHEREAS Minnesota State Statutes require certain actions by the City of Twin Valley City Council at the annual organizational council meeting;

THEREFORE, BE IT RESOLVED that the City of Twin Valley City Council does hereby approve the following designations for the 2020 Fiscal year:

MEETINGS—Regular meetings of the Twin Valley City Council shall be held on the Second Monday of each month at 7:00 p.m. Any regular meeting, with proper public notification, may be cancelled or rescheduled by Council action.

OFFICIAL PUBLICATION—The City Council of the City of Twin Valley does hereby designate the Twin Valley Times, Twin Valley, as its official newspaper for its 2020 publications.

2020 COMMITTEE APPOINTMENTS

MAYOR -----	BEN FALL
VICE MAYOR -----	JOEL PEARSON
A. D. A./PROMOTIONS -----	BEN FALL, MICHAEL BOLTON
AIRPORT AUTHORITY -----	BEN FALL
BUDGET -----	BEN FALL, JOEL PEARSON
BUILDING COMMITTEE -----	MIKE LAMPTON, NATE DOBMEYER
E. D. A. - COUNCIL -----	MICHAEL BOLTON, BEN FALL
E. D. A. - CITIZENS -----	MARK ASKELSON, CHERI SYVERSON, <i>VACANCY</i>
LIQUOR -----	MICHAEL BOLTON, NATE DOBMEYER
NUISANCE ABATEMENT -----	MICHAEL BOLTON, NATE DOBMEYER
ORDINANCES -----	MIKE LAMPTON, JOEL PEARSON
PARKS - COUNCIL -----	MICHAEL BOLTON, BEN FALL
PARKS - CITIZENS -----	MARK ASKELSON, CHERI SYVERSON, <i>VACANCY</i>
PLANNING & ZONING -----	MICHAEL BOLTON, MIKE LAMPTON
PLANNING & ZONING - CITIZEN -----	<i>VACANCY</i>
PUBLIC SAFETY (FIRE/POLICE/RESCUE) -----	NATE DOBMEYER, MIKE LAMPTON
PUBLIC WORKS (PARKS/STREETS/UTILITIES) -----	MICHAEL BOLTON, JOEL PEARSON
WAGES & PERSONNEL -----	BEN FALL, JOEL PEARSON

OFFICIAL FINANCIAL DEPOSITORIES—The City Council of the City of Twin Valley does hereby designate the United Valley Bank, Twin Valley and the Mid-Minnesota Federal Credit Union, Ada as official depositories of the city for the 2020 year.

OFFICIAL SIGNATORY POWERS—It is by action of the City Council of the City of Twin Valley to have three signatures on all issued written payments for claims against the City; and the signatures for the Mayor (Benjamin Fall), Vice Mayor (Joel Pearson) and City Clerk-Treasurer (Rachel Johnson) will be original signatures on all issued payments, checks issued for investments; and

The signatures of the authorize powers are further authorized to sign checks for payroll processing, payments to Federal or State agencies as required by agreement or statute; such as for payroll taxes, sales taxes, claims and invoices, authorized electronic payments to State and/or Federal agencies to meet debt obligations; and

In the event that one of the elected officials so designated as an official signatory power is incapacitated or unavailable to sign the Twin Valley City Council hereby designates council member Michael Bolton and Utility Clerk Deanne Peterick as an Emergency Signatory Officials.

DESIGNATED INSURANCE AGENT OF RECORD—The City Council of the City of Twin Valley does hereby designate the Twin Valley Agency and Theresa Umphrey, as its LMCIT Insurance Agent and to approve the percent of compensation at seven and one-half percent (7.5%).

Upon a roll call vote taken thereon the following voted in favor of said resolution: Joel Pearson, Michael Bolton, Michael Lampton, Nathan Dobmeyer, Benjamin Fall; and the following voted against: none. WHEREUPON said resolution for the commitment of reserves was duly adopted this 13th day of January 2020.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

ASSIGNMENT FOR THE COMMITMENT OF CITY RESERVES— Councilmember Dobmeyer introduced the following resolution to approve the Commitment of Reserves to the following areas and/or departments. Motion seconded by Councilmember Lampton.

RESOLUTION 2020—02

RESOLUTION TO ASSIGN THE COMMITMENT OF THE CITY RESERVES FOR THE 2020 FISCAL YEAR

BE IT RESOLVED that the City Council of the City of Twin Valley does hereby assign and commit the following reserves and values to the designated funds.

NOW THEREFORE BE IT FURTHER RESOLVED that the following City of Twin Valley reserves be assigned and committed as follows:

ID	Description	Value
9195	2012A UTILITY BOND RESERVES	\$ 5,097.95
10388	2012A UTILITY BOND RESERVES	\$ 36,705.15
62867	COMMUNITY CENTER RESERVES	\$ 7,000.00
11811	EDA RESERVES	\$ 12,489.16
11812	EDA RESERVES	\$ 6,228.96
11964	FIRE DEPARTMENT RESERVES	\$ 2,991.27
12586	FIRE DEPARTMENT RESERVES	\$ 1,023.27
12587	FIRE DEPARTMENT RESERVES	\$ 1,279.89
21932	FIRE DEPARTMENT RESERVES	\$ 10,678.73
22019	FIRE DEPARTMENT RESERVES	\$ 8,202.40
22109	FIRE DEPARTMENT RESERVES	\$ 8,325.06
22211	FIRE DEPARTMENT RESERVES	\$ 8,096.42
22257	FIRE DEPARTMENT RESERVES	\$ 8,092.13
62715	FIRE DEPARTMENT RESERVES	\$ 6,066.18

62865	FIRE DEPARTMENT RESERVES	\$ 10,000.00
9192	GENERAL FUND RESERVES	\$ 5,097.95
10043	GENERAL FUND RESERVES	\$ 11,136.04
10045	GENERAL FUND RESERVES	\$ 7,030.62
7528	GENERAL FUND RESERVES	\$ 48,940.21
10375	GENERAL FUND RESERVES	\$ 8,927.51
10984	GENERAL FUND RESERVES	\$ 41,052.29
11644a	GENERAL FUND RESERVES	\$ 3,790.26
11755	GENERAL FUND RESERVES	\$ 12,447.82
12422	GENERAL FUND RESERVES	\$ 20,593.34
12423	GENERAL FUND RESERVES	\$ 26,373.76
10841	LIQUOR RESERVES	\$ 10,166.21
11400	LIQUOR RESERVES	\$ 13,993.10
307425471	LIQUOR RESERVES	\$ 50,093.52
62713	MUNICIPAL CENTER RESERVES	\$ 10,094.81
62675	PARKS FUND RESERVES	\$ 10,094.81
62868	PARKS FUND RESERVES	\$ 7,500.00
12424	PUBLIC WORKS RESERVES	\$ 32,427.07
62714	PUBLIC WORKS RESERVES	\$ 20,220.61
62866	PUBLIC WORKS RESERVES	\$ 20,000.00
21925	RESCUE FUND RESERVES	\$ 508.82
22121	RESCUE FUND RESERVES	\$ 1,926.68
22301	RESCUE FUND RESERVES	\$ 2,682.38
62869	RESCUE FUND RESERVES	\$ 2,500.00
12501	RESCUE FUND RESERVES	\$ 843.19
12524	RESCUE FUND RESERVES	\$ 894.06
12538	RESCUE FUND RESERVES	\$ 980.74

TOTAL RESERVES \$ 502,592.37

Upon a roll call vote taken thereon the following voted in favor of said resolution: Joel Pearson, Michael Bolton, Michael Lampton, Nathan Dobmeyer, Benjamin Fall; and the following voted against: none. WHEREUPON said resolution for the commitment of reserves was duly adopted this 13th day of January 2020.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

Councilmember Dobmeyer questioned if any of the reserves, or individual reserves, could be bundled for a higher interest rate. Clerk will check into this.

2020 FEE SCHEDULE—Council reviewed current fee schedule, with updates to the 2020 garbage rates as well as the addition of the nightly Wimmer Cabin rental rate. Dobmeyer questioned the fee for Animals found without current licenses, Notary charges, and the price per gallon of foam. After discussion no changes were made. Councilmember Bolton motioned to accept the fee schedule for 2020 as presented, seconded by Councilmember Pearson the following resolution was introduced.

RESOLUTION 2020—03

A RESOLUTION TO ADOPT THE FOLLOWING LIST OF CITY FEES AND CHARGES FOR THE CITY OF TWIN VALLEY FOR THE 2020 OPERATING FISCAL YEAR, AND AMEND CITY ORDINANCE 170.30.11.102—FEE SCHEDULE.

Section 1. Pursuant to Minnesota Law and the Twin Valley City Code, a fee schedule for City services and licensing is hereby adopted, by an affirmative vote of a majority of the Twin Valley City Council members present. The following permit fees and service charges are hereby established for the year 2020:

Administration

NSF Check Fee	\$35.00
Assessment Search, Police Report, Ordinance copies, Utility History	\$10.00
Data Request requiring research/compilation	\$20.00/hr
Notary (per sheet)	\$1.00
Background Check	\$100.00
Filing Fee (elected official)	\$2.00
Mileage Rate	Set by IRS
City Map 8.5 x 11	0.25

COPIES

Standard 8.5x11	\$0.25
Legal 11x14	\$0.25
Poster 11x17	\$0.50
Two Sided Sheets	\$0.30
Colored Paper 8.5 x 11	\$0.30
Faxes – send & receive up to 5 sheets	\$2.00
Faxes – per sheet when more than 5 (not including cover)	\$0.50
Certification of Delinquent Utility Accounts / Invoices	\$5.00

Administrative Citation Fees

Camping (per night)

Cemetery Plot

Recreational Vehicle Permit

Nuisance Mowing/Maintenance

Animal

	Schedule I
	\$10.00
	\$150.00
	\$20.00
	\$100.00 (min)
Pet License	\$10.00
Pet found without current tag	\$15.00
Impound Fee	\$25.00/day
Impound Fee – Repeated Violation	\$75.00/day

Business Fees

Tobacco License	\$25.00
Card Table/Table Games	\$5.00
Pool Table	\$25.00
Amusement Machines	\$25.00
Fundraiser/Raffle Permit	\$10.00
Peddlers License	\$25.00

Alcohol

Intoxicating ON -Sale	\$750.00
Intoxicating OFF -Sale	\$100.00
Wine License	\$150.00
3.2% ON -Sale	\$100.00
3.2% OFF -Sale	\$30.00
Sunday Liquor	\$200.00
Special One Day Permit	\$25.00
Consumption/Display (set-ups)	\$120.00

Center Fees

Community Center (w/out kitchen)	\$75.00
Community Center with alcohol (w/out kitchen)	\$125.00
Community Center Kitchen	\$25.00
Community Center – Front for small groups	\$25.00
Community Center – Auctions	\$150.00
Community Center – Fundraisers	\$75.00
Community Center – Benefits	\$0.00
Dance Permit	\$10.00
Dance/Event Security (5 hours)	\$125.00

	Additional Security (each hour over 5)	\$25.00
	Table Rental	\$10.00
	Chair Rental	\$1.00
	Platform Rental	\$15.00
	Picnic Table Rental	\$15.00
Fire and Rescue		
	Fire Contract (full township)	\$3820.00
	Rescue Contract (full township)	\$230.00
	Fire Call – 1 st three hours	\$750.00
	Fire Call – Additional hourly rate	\$300.00
	Fire Calls less than one (1) hour (reviewed on a case by case rate)	TBD
	Vehicle Accident	\$500.00
	Foam Per Gallon	\$25.00
Wimmer Cabins		
	Monthly Rent	\$350.00**
	Rent for tenants prior to 03/01/2019	\$250.00
	Damage Deposit	\$300.00
	Short-term Nightly	\$25.00
Utility Rates		
	New Connection – Water	\$900.00
	New Connection – Sewer	\$725.00
	Connection Charge	\$50.00
	Delinquent Reconnection Charge	\$75.00
	Water Testing Fee (as required by the State of MN)	\$6.36
	City Service Fee (snow, mosquito, brush, misc.)	\$4.00
	Storm Sewer Availability – Residential	\$4.50
	Storm Sewer Availability – Commercial	\$13.50
	Late Fee	\$15.00
	Meter Base	\$20.00
	Meter Replacement	\$170.00
	Service Call	\$25.00
	WATER	
	Base Rate (Residential & Basic Commercial) Usage under 1600	\$39.50
	Water Usage per 1000 gallons	\$3.00
	Vacancy Rate	\$15.00
	Commercial—Large Users under 50,000 gallons	\$150.00
	Commercial—Large User per gallon over 50,000	\$2.00/gal
	SEWER	
	Base Rate	\$26.50
	Commercial—Large User	\$75.00
	Commercial Large User over 50,000 gallons (water usage)	\$1.00/gal
	Vacancy Rate	\$10.00
	GARBAGE (<i>Rates set by Fuch's Sanitation</i>)	
	City Admin Fee (included in charges below)	\$2.00
	Single Garbage	\$13.89
	Family Garbage	\$16.13
	Residential Garbage Tax	9.75 %
	Commercial Group 1 – A	\$17.06
	Commercial Group 1 – B	\$19.21
	Commercial Group 1 – C	\$21.36
	Commercial Group 2 – A	\$18.61
	Commercial Group 2 – B	\$13.18
	Commercial Group 3	\$25.22
	Commercial Group 4 – A	\$35.91
	Commercial Group 4 – B	\$48.36
	Commercial Group 4 – C	\$82.34
	Commercial Group 5	\$71.95
	Commercial Group 6 – A	\$88.00
	Commercial Group 6 – B	\$157.07
	Commercial Group 7	\$303.34
	Commercial Group 8	\$781.74
	Commercial Garbage Tax	17.00 %
Land Use – Zoning/Building Permits		

Fences, Decks, Small Storage Units (non-permanent)	\$10.00
Permanent Storage Unit – Secured/Slab	\$15.00
Additions, Porches, Patios—attached	\$20.00
Garages/Structures/Outbuildings—not attached	\$25.00
New Construction—Residential	\$50.00
New Construction—Commercial	\$100.00
Penalty – <i>projects started without council approval</i>	\$10.00
Zoning Ordinance—Change Requests	
Zoning Change	\$150.00
Zoning Fine—If construction began prior to approval	\$150.00
Variance/Conditional Use Request	\$150.00

The Twin Valley City Code establishes that certain fees be set from time to time but the Twin Valley City Council.

- (a) City Clerk/Treasurer has reviewed the current Master Fee Schedule for the City of Twin Valley and is hereby recommending that the 2020 Master Fee Schedule, be adopted.
- (b) Upon consideration and review of the Twin Valley City Council, the Master Fee Schedule, hereto attached, is hereby adopted.

Section 2: This Ordinance shall be in full force and effective upon passage and publication.

Upon a roll call vote the following members voted in favor: Joel Pearson, Mike Bolton, Mike Lampton, Nate Dobmeyer, and Ben Fall; and the following voted against the same: None. **WHEREUPON**, said resolution was duly adopted this 13th day of January 2020.

RACHEL JOHNSON, CLERK-TREASURER

BENJAMIN FALL, MAYOR

LG230 APPLICATION—Presented Council with permit application from Turn In Poachers out of Detroit Lakes to conduct off-site gambling at the Twin Valley Community Center on 01/25/2020 in conjunction with the Wild Rice Conservation Club Supper. Councilmember Bolton motioned to approve request with no waiting period, seconded by Councilmember Dobmeyer motion passed.

Meeting adjourned at 8:30PM, JP/ML-m/s/p.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
BENJAMIN FALL, MAYOR

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**TUESDAY, January 21, 2020 – REGULAR MONTHLY MEETING
TWIN VALLEY CITY CLERKS OFFICE – 8:00 AM**

MEMBERS: Ben Fall, Joel Pearson, Mike Bolton Nate Dobmeyer (through speaker phone)

OTHERS: Kerry Askelson

PURSUANT DUE TO CALL and notice thereof the Twin Valley City Council held a special meeting on Tuesday, January 21, 2020. Mayor Fall called the meeting to order at 8:10 AM.

Askelson presented Council members with two quotes from Titan Machinery, 2018 Case 221F Wheel Loader for \$73,575 with 398 hours and warranty remaining and a 2015 Case 221F Wheel Loader for \$56,100 with 2821 Hours and no warranty. With the 2018 Case a lease program for 3 years is available at 0% interest making yearly payments of \$15,940.00 for two years with a final pay off for the balance remaining in 2022. Askelson also presented quotes for a Sno Dozer snow pusher attachment for \$4,600.00 and a Haugen 96" snow bucket

attachment for \$2,100.00. JP/MB-m/s/p to purchase the 2018 Case 221F with both attachments with the 3-year lease to own option.

MB/ND-m/s/p to adjourn meeting at 8:20AM.

Attest: _____
RACHEL JOHNSON, CLERK TREASURER

Signed: _____
BENJAMIN FALL, MAYOR

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